



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
June 24, 2019**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Central Library
Riley Room
40 East St. Clair Street
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 19th Day Of June, 2019**

**JOANNE M. SANDERS
President of the Library Board**

-- Regular Meeting Agenda --

1. Call to Order

2. Roll Call

3. **Branch Manager's Report** – Mike Williams, Area Resource Manager, Central Library, will provide an update on their services to the community. (enclosed)

4. **Public Comment and Communications**

a. **Public Comment**

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. **Dear CEO Letters and Responses** (at meeting)

c. **Correspondence** for the Board's general information. (at meeting)

5. **Approval of Minutes**

a. **Regular Meeting, May 20, 2019** (enclosed)

COMMITTEE REPORTS

6. **Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne M. Sanders)**

a. **Report of the Treasurer – May 2019** (enclosed)

7. **Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

8. **Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino)**

a. **Briefing Report** – Eagle Branch Project Update (enclosed)

- b. **Briefing Report** – Brightwood Branch Project Update (enclosed)
- c. **Briefing Report** – Wayne Branch Project Update (enclosed)
- d. **Briefing Report** – West Perry Branch Project Update (enclosed)

9. Library Foundation Update (Dr. Terri Jett, Library Board Representative)

10. Report of the Chief Executive Officer

a. Public Services Update and Statistics

- 1) **Public Services Update – June 2019** – Jackie Nytes, CEO, will provide the Update. (at meeting)
- 2) **Photography Gift to IndyPL and Indianapolis Special Collections Room (“ISCR”) Update** – Stephen Lane, Special Collections Librarian, will discuss the gift and activities in the ISCR. (at meeting)
- 3) **Update on the Center for Black Literature and Culture (“CBLC”)** – Mike Williams, Area Resource Manager, Central Library, will provide the Update. (at meeting)

b. May Media Report (enclosed)

c. Confirming Resolutions:

- 1) **Resolution Regarding Finances, Personnel and Travel (18 – 2019)**

Enclosed.

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

July, 2019 –

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committees Notes – June 11, 2019** (enclosed)

15. Board Meeting Schedule for 2019 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2019** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through July 21, 2019** (enclosed)
- c. **Joint Meeting of Library Board Committees** – Tuesday, July 9, 2019, at the Library Services Center, 2450 North Meridian Street, at 5:00 p.m.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, July 22, 2019, at the East Washington Branch Library, 2822 East Washington Street, at 6:30 p.m.

18. Other Business

19. Adjournment



Manager's Board Report June 24, 2019

Central Library

Good evening Madame President, Members of the Board, Madame CEO.

Welcome to Central Library, where the people of Indianapolis have enjoyed using their Public Library at 40 E. St Clair for over 100 years! I'm Mike Williams, Area Resource Manager for Central Library, the hub of our great public library system.

Central Library, just like all of our libraries is about service. The services provided continue to change and evolve as our community, and the world around us changes. An example of a new service we're pioneering is 3D printing. Thanks to generous support from the Indianapolis Public Library Foundation we were able to acquire a larger 3D printer earlier this year that is capable of producing items like this. A smaller version of our signature Egyptian head from the historic Simon Reading Room is at your place this evening. One of our business and workforce engagement team librarians, Jason Davis is now working with several patrons exploring the realm of 3D printing. The Egyptian head piece was scanned by our friends at IUPUI so that we now have the file to enable us to replicate this image of our history at will. The development and adjustment of the electronic file is the key to successful 3D printing. Other than that it just takes time and patience as the machine slowly lays down the filament to create a three dimensional piece. The full size Egyptian Head takes about two days to print. Yes it is a process even slower than watching paint dry.

Services of course include checking out books in multiple formats, really the containers for information, which come and go. Whether circulating phonograph records, compact discs, or downloadables, the Library remains in the business of providing content and service. Through service across the traditional desks, via our award winning Tinker Station specifically created to assist users with digital devices and content, or even specialized

telephone service via the Tinker Helpline at 275-4500, staff are ready to help patrons take their next step along the digital journey. The constants are, as they have always been, great content delivered by a caring, dedicated, and knowledgeable staff of which I am proud to be a part of for the past 37 years.

Central Library also hosts a number of important events for our city. This past weekend we hosted the Center for Black Literature and Culture's Indy Book fest featuring over a dozen local authors as well as a keynote from "Ms. Pat" Williams and a variety of workshops for writers and activities for children. Just over a week ago we hosted IndyVolved. This event organized in partnership with Indy Hub, welcomes more than a thousand young adults in their 20s and 30s to the Library where they encounter more than 100 Indy organizations including the Library and the Library Foundation that need volunteers to fulfill their missions. In March we welcomed 576 teens and 95 adults to Congressman Carson's Youth Opportunity Fair to help young people find meaningful summer jobs and other opportunities. In November we'll once again host the Indiana Authors Fair welcoming 40 local authors and lots of readers who want to become writers to workshops in cooperation with the Indiana Writers Center. On December 8th we'll once again host the Yelp Holiday Bazaar which transforms Central Library into the hub of Central Indiana's maker economy for one night. This popular event brings over 3,000 adults through our doors for that one evening to enjoy local foods and craft beverages, and do some serious holiday shopping from small local merchants largely featuring hand crafted goods. Finally on December 26th Central Library will once again host the Kwanzaa Celebration. During each of these events we make every effort to register those attending for Library Cards and emphasize the many services available beyond checking out a physical book. As the saying went many years ago when I was in elementary school and we'd watch films from the Library in class, "Your Library, It's a Lot More Than Just Books." It was true then and it's even more true now.

My full report is in your packets. Thank you for coming to Central library this evening.

Central Library 2019



Our Story

Since its founding in 1873 Central Library has served as the cornerstone of our library system. As the largest library in the system, Central is home to over 450,000 items and plays a unique multi-faceted role in this community and beyond. It is a neighborhood library to the 20,000+ residents of its immediate service area and those who work downtown as well as a major information resource center for Central Indiana. Reaching beyond Marion County, interlibrary loans total approximately 10,000 annually. The building itself provides ease of use for the public and full ADA accessibility along with plentiful seating, about 200 public computers with Internet access, a café, study rooms, public outdoor reading space, and a parking garage.

Central's Neighborhood

Central Library's home since 1917 has been at 40 East St. Clair Street. The charts show age, race and educational level distribution in our 6 census tracts in Marion County. Also within our service area, SAVI data shows that fifty-six percent of the population have an Associate's degree or higher and seventy-six percent of those employed hold white collar jobs.¹

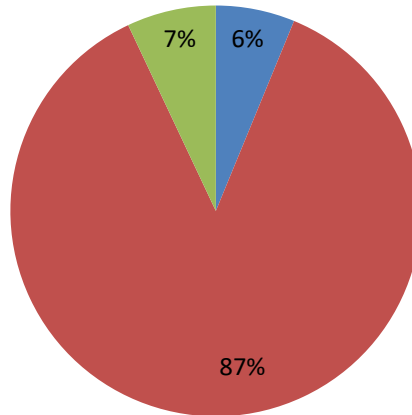
Demographics of Population Living in the Central Library Service Area

- ❖ 2016 population for Central was 21,675.²
- ❖ Ages 0-18 population was 1,348.
- ❖ Ages 18-64 population was 18,806.
- ❖ Ages 65+ population was 1,521.

- ❖ Caucasian population was 14,071.
- ❖ African-American population was 5,310.
- ❖ Hispanic population was 1,081.
- ❖ Asian population was 1,301.

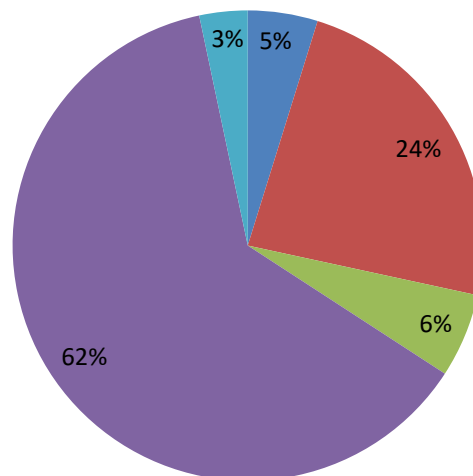
Central Area Population by Age

- Population Under Age 18 (2016)
- Population Age 18 to 64 (2016)
- Population Age 65 and Over (2016)



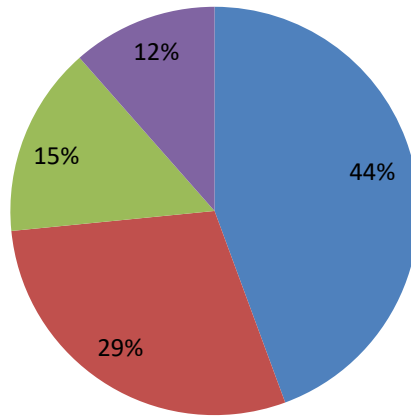
Central Area Population by Race

- Hispanic Population (2016)
- African American Population (2016)
- Asian Population (2016)
- Caucasian Population (2016)
- Multiple Race Population (2016)



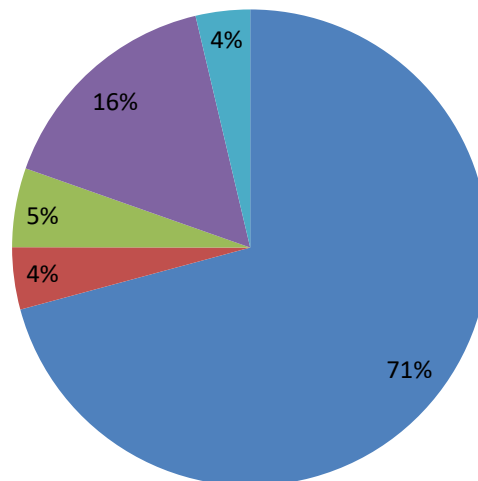
Central Area Educational Attainment

- Population 25+ With High School Diploma or Higher (2016)
- Population 25+ With Associate Degree or Higher (2016)
- Population 25+ With Bachelor Degree Only (2016)
- Population 25+ With Graduate or Professional Degree (2016)



Commuting to Work

- Workers who Drove a Car, Truck or Van (2016)
- Workers Who Used Bicycle, Motorcycle, Taxicab or Other Means
- Workers who Used Public Transportation (2016)
- Workers Who Walked to Work (2016)
- Workers who Worked at Home (2016)



Businesses, Non-Profits, Churches and Schools:

- ❖ 3,718 businesses within a 1 mile radius of Central³
- ❖ 301 non-profits within a 1 mile radius of Central⁴
- ❖ 34 churches of various denominations within a 1 mile radius of Central⁵
- ❖ 47 schools and 7 day care centers within a 1 mile radius of Central⁶

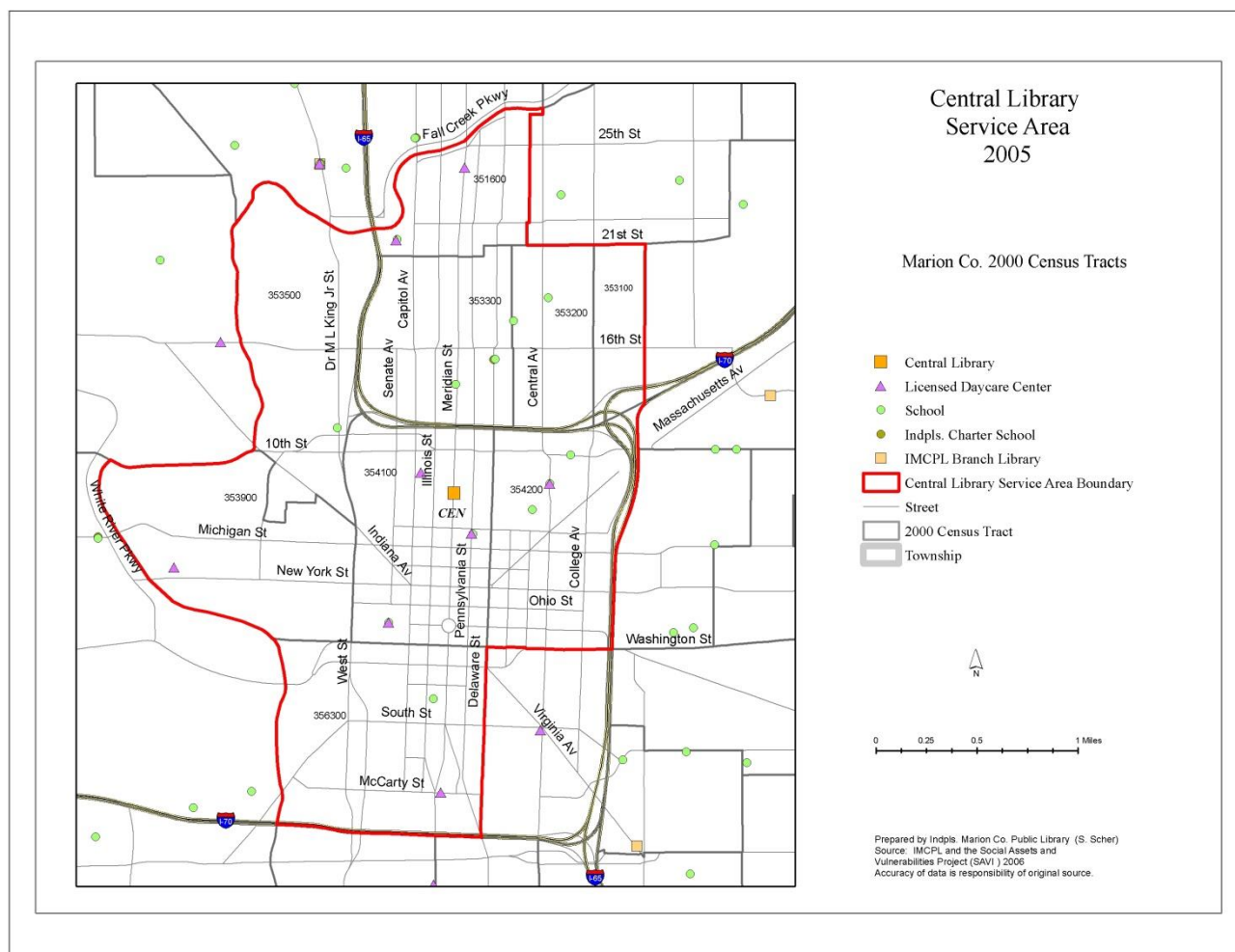
How We Serve:

2018 Statistics	
36,291	Total registered borrowers at Central.
626,004	Door count at Central
337,884	Physical Circulation
644,096	Items, including print, audio and visual materials, in the collection (holdings)
181,174	Computer uses with 205 machines in the building
39,152	Reference Assistance
31,338	Service Assistance
775	Adult Programs
8,354	Adult Program Attendance
1,980	Learning Curve Programs (includes school visits)
46,506	Learning Curve Program Attendance
62,159	Door count for CBLC in 2018
293,000	Square Footage of building, not including garage
398	Parking Spaces

Who We Are:

- ❖ Central Adult Services: 4 Supervisors, 18 FT PSLs, 3 PT PSLs; 2 FT, 1 PT, & 7 Hourly PSAs; 7 FT CLAs, 2 Hourly CLAs
- ❖ The Learning Curve: 4 FT & 1 PT PSLs, 5 Activity Guides, 1 CLA, 1 Administrative Assistant, 8 PT staff various positions; 1 Supervisor, 20 Pages
- ❖ Central Services: 5 FT staff, 3 PT staff, 2 LA IIs, 6 FT LA IIs, 10 hourly staff
- ❖ Events: 2 FT staff, 4 PT staff (1 vacant)
- ❖ Central Library: 1 ARM, 4 Managers, 2 Special Collections Librarians (1 vacant)

Central's Service Area



Central's Unique Collections & Services

Our most specialized library, Central provides resources and reference expertise not available at branch libraries, thus avoiding costly duplication. Branches and libraries outside our system also look to Central for reference assistance. Greater technological flexibility allows Central Library to change as the world of information changes.

Unique Collections

Foundation Collection

- Patents and Trademarks Collection
- Small Business Start-up
- Cooking
- Music (sheet and recorded)
- World language materials (in over 80 languages)
- Center for Black Literature and Culture
- Nina Mason Pulliam Indianapolis Special Collections Room

Unique Services

Learning Curve -- The Children's area of the Central Library emphasizes the importance of reading as part of lifelong learning and helps them become intelligent users of information with activities, both real and virtual. Skilled activity guides work with young patrons in age-specific areas from babies through teens. Surrounded by thousands of books and magazines, children learn about computers, gaming software, robotics and various multi-media tools.

Event Space – Central Library offers many event spaces for special event needs including the auditorium which seats 350, three meeting rooms and the East Garden.

Computer Labs – Patrons find free internet access, expert help in using computers and the internet, and answers to questions about smartphones and apps in Central's Computer Lab. The lab's 36 public computers are available for anyone to use without charge. Patrons also take more than 40 free classes a month in the 12-seat Computer Training Lab, where they learn how to use a mouse and keyboard, how to use Microsoft Office 2010 applications, how to code, and many other digital skills.

Assistive Technology – Assistive Technology in Central Library enhances the library experience for patrons with disabilities. A specialized computer and other equipment aid people with visual, learning, and physical difficulties. Computer software, low vision magnifiers and a communication system for the hearing impaired are some of the features of this room on the third floor of the Central Library.

Central's Community

Contacts with neighborhood groups, nonprofit, business, and educational organizations are an important component of providing service to our community. Outreach is accomplished by librarians and managers networking with patrons at meetings, giving tours, and creating subject oriented programs, Bibliocommons lists and printed brochures. Central staff also works with local businesses and organizations to create and present programming to not only our local patrons but the Marion County and surrounding community as well.

Michael A. Williams, Area Resource Manager, Central Library

317-275-4302 mwilliams@indypl.org

Note: Charts are created from SAVI Community Profiles, November 2018, created by Robin Kelley (Central census tracts: 3516, 3533, 3535, 3542, 3909, 3910)

² Population figures are from the SAVI Central Community Survey, November 2018, created by Robin Kelley

Note: All searches in ReferenceUSA only include verified records.

³ ReferenceUSA online database, 12/18/2018 (1 mi radius of Central, excluding SICs from footnotes 3-5)

⁴ ReferenceUSA online database, 12/18/2018 (1 mi radius of Central, SICs 83xx except 8351, 84xx, 86xx)

⁵ ReferenceUSA online database, 12/18/2018 (1 mi radius of Central, SICs 8661, 869906)

⁶ ReferenceUSA online database 12/18/2018 (1 mi radius of Central, schools SICs 8211, 8221, 8222, 8244, 8249; daycare 8351)

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MAY 20, 2019**

The Indianapolis-Marion County Public Library Board met at the Lawrence Branch Library, 7898 North Hague Road, Indianapolis, Indiana on Monday, May 20, 2019 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Sanders presided as Chairman. In the absence of Dr. Jett, Ms. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Members absent: Dr. Jett and Rev. Robinson.

With the approval of the entire Board, Ms. Sanders moved up Item 11 on the Agenda as follows:

UNFINISHED BUSINESS

11. Recognition of Former Board Member Dorothy R. Crenshaw

At this time, Ms. Sanders asked Dorothy R. Crenshaw to come forward and be recognized.

Ms. Sanders shared that Ms. Crenshaw was appointed to the Board of the Indianapolis Public Library in April 2010 by the Indianapolis Board of School Commissioners and served until February 2019. During her tenure, Ms. Crenshaw served in several capacities, including on the Board's External Affairs and Strategic Planning Committee and on the Diversity, Policy and Human Resources Committee. She also held positions as the Board's Vice President and as the President.

Ms. Sanders commented that she felt that Ms. Crenshaw had helped her find her path on this Board. Ms. Crenshaw was very open and always available when questions or issues arose and was always gracious with her time. Ms. Sanders also thanked Ms. Crenshaw for her commitment to the citizens of Marion County and to the Library Board.

Ms. Crenshaw was then presented with some tokens of appreciation from the Library for her service.

Ms. Crenshaw stated that it had been her honor and pleasure to serve on the Board.

A round of applause occurred at this time.

3. Branch Manager's Report

Gregory Hill, Manager, Lawrence Branch Library, reviewed his Report that had been distributed to the Board.

Circulation was 88,685 in the first quarter of 2019. Door Count increased by 2.3%. The branch processed 110,000 Holds in 2018, which was the most out of any branch in the system.

Mr. Hill mentioned that the community's racial distribution has remained consistent over the past several years. Branch staff is active in presenting story times at various early learning centers and day cares. The Homeschool Explorers program had 174 patrons through April and the adult dialogue series has proven quite popular. The branch continues to serve patrons with its Job Center and Microsoft computer classes.

He thanked the following partners who have been helpful to the branch: Lawrence Township Schools, Fort Benjamin Harrison YMCA, Faith Presbyterian Church and the Lawrence Township Trustee's Office.

Also, the branch is scheduled for renovation. A community engagement meeting will be held on June 19, 2019 to receive suggestions/comments from patrons on the proposed renovations.

4. Public Comment and Communications

a. Public Comment

Shelby Peak, IndyPL librarian and President of the Library's Staff Association, addressed the Board.

Ms. Peak requested that the Board "Save the Date" for the Staff Association's upcoming 4th of July celebration which will take place at Central Library. She announced that there would be food, games, dancing and of course, the best seat in the city, for the annual fireworks show. She encouraged everyone to attend.

b. Dear CEO Letters and Responses were circulated for the Board's general information.

c. Correspondence was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, April 22, 2019

The minutes were approved on the motion of Ms. Carlino, seconded by Judge Salinas, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

COMMITTEE REPORTS

6. Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne Sanders)

a. Report of the Treasurer – April 2019

Ije Dike-Young, Chief Financial Officer, discussed the Report of the Treasurer that had been distributed to the Board. She advised that year-to-date revenues through April are \$3.9 million and expenditures of \$15 million are as expected. The Library’s cash reserves are covering most expenses until the bulk of property tax payments are received in June. The Library received property tax advances of \$1.3 million in April and \$6 million in May. Year-to-date interest earnings are already approximately \$41,000 with a total of \$46,000 budgeted for the year. The Library is seeking an average rate of return of 2.3% and will work to better manage the timing of these earnings.

Ms. Payne made the motion, which was seconded by Mr. Andrews, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

b. Resolution 11 – 2019 (Amendment of Charge Account Policy 121.17 and Authorization for Treasurer to Implement and Manage Credit Card Usage for Certain Library Purchases)

Ms. Dike-Young explained that the Committee was seeking the Board’s approval to amend Policy 121.7 relating to charge accounts and authorizing the Treasurer to implement and manage credit card usage for certain Library purchases. The Library will switch from JP Morgan Chase Bank to Regions Bank for credit card accounts issued in the names of the Communications Department, Purchasing and Collection Management. It plans to add a card for Human Resources to aid in conference registrations and is considering having a card in the Library’s name for one-time needs of other departments. The changes in policy will ensure compliance with the State Board of Accounts.

Judge Salinas asked why the Library would need a card that allows for cash advances. Can we just eliminate that?

Ms. Dike-Young replied that it is her understanding that the new cards would not allow for that but she will have to check.

He also inquired as to card limit.

Ms. Dike-Young advised that the limit total is \$50,000.

Lastly, Judge Salinas suggested that it should be outlined where staff can and cannot use the card.

After full discussion and careful consideration of Resolution 11 – 2019, the resolution was adopted on the motion of Judge Salinas, seconded by Ms. Payne, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 12 – 2019** (Approval of a Service Charge for the Use of the Electric Vehicle Charging Stations at the Eagle Branch Project)

Sharon Smith, Facilities Director, noted that Board approval is being sought to authorize a service charge for the use of two electric vehicle charging stations at the new Eagle Branch. The Library will use the vendor ChargePoint to control access and collect a service fee of \$1.25 per 30 minutes of use. The service charge to the Library from ChargePoint is \$280 per year per station.

After full discussion and careful consideration of Resolution 12 – 2019, the resolution was adopted on the motion of Judge Salinas, seconded by Ms. Payne, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 13 – 2019** (Approval to Purchase Storage Array Equipment and Maintenance Services (Presidio Networked Solutions Group, LLC))

Debra Champ, IT Director, mentioned that Board approval is being sought to purchase storage array equipment and a three-year maintenance agreement from Presidio Networked Solutions Group, LLC at a total cost of \$206,215. The Library will purchase two new storage arrays to replace those at the Library Services Center and Central Library which manage over 190 server environments.

Following an inquiry from Ms. Sanders regarding recycling the array, Ms. Champ advised that Presidio might be able to use the old array for parts.

After full discussion and careful consideration of Resolution 13 – 2019, the resolution was adopted on the motion of Ms. Payne, seconded by Ms. Carlino, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)

Ms. Sanders announced that the Committee did not have a report this month.

8. Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino)

a. Briefing Report – Eagle Branch Construction Progress for April 2019

Ms. Smith discussed the construction progress on the Eagle Branch. She noted that work continues on installation of exterior metal panels and landscaping. Staff is completing the shelving of materials in anticipation of the June 1, 2019 grand opening. The Library is also working with the International Marketplace, who is loaning items, including artwork, to the Library for display at the branch.

b. Briefing Report – Brightwood Branch Construction Progress for April 2019

Ms. Smith mentioned that a horseshoe was discovered during some excavation work and she suggested that it be put up in the on-site construction trailer so we can have good luck on this project.

Major milestone work to be completed in May at the Brightwood Branch include installation of structural steel and completion of the stormwater drainage system. The contractor is monitoring the status of the steel and mechanical systems. Substantial completion is scheduled by November 15, 2019.

Judge Salinas asked if it is anticipated that more parking will be required at this building.

Ms. Smith responded that we are pretty tight on the amount of spaces we have on the site so no additional spaces are planned.

- c. **Resolution 14 – 2019** (Approval to Award Fixtures, Furniture, and Equipment Purchase Orders for the Brightwood Branch Project)

The Committee requested Board approval to award purchase orders for fixtures, furniture and equipment for the new Brightwood Branch to three different vendors at a total cost of \$164,772.93. Those items include tables, seating, office furniture, exterior benches, waste bins, bike racks, storage shelving, interactive play equipment, book bins and book carts.

After full discussion and careful consideration of Resolution 14 – 2019, the resolution was adopted on the motion of Ms. Carlino, seconded by Ms. Payne, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- d. **Briefing Report – Wayne Project Update**

Ms. Smith provided information on the Wayne Branch renovation project. Design plans are to be presented in June followed by solicitation of construction bids. During a series of community engagement meetings, the public expressed a desire for more natural light, study rooms, drive-up drop box, and small meeting rooms, among other suggestions. They also would like more bright and lively colors with a nod to the purple of MSD Wayne Township schools. Construction is scheduled to begin in December with completion scheduled in May 2020.

- e. **Resolution 15 – 2019** (Authorization to Prepare Bidding Documents and to Solicit Open, Competitive, and Public Bids for General Construction Services for the Michigan Road Branch Parking Lot Project)

Ms. Smith noted that the Facilities Committee was requesting Board approval to solicit bids for the construction of additional parking spaces at the Michigan Road Branch. The budget for this project is \$250,000. The project will increase available parking from 66 to 98 spaces. The project will be completed in September.

After full discussion and careful consideration of Resolution 15 – 2019, the resolution was adopted on the motion of Ms. Carlino, seconded by Ms. Payne, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

f. **Briefing Report** – West Perry Branch Project Update for April 2019

Ms. Smith shared that two community engagement meetings have been held in March and April to discuss the West Perry Branch Project. A third meeting will be held in July or August to present design plans for review. Construction on the \$9.4 million project is scheduled to begin in the Spring of 2020 with completion scheduled in May 2021.

g. **Briefing Report** – Future Agenda Items

- 1) Authorization to Prepare Bidding Documents and to Solicit Public, Open, and Competitive Bids for General Construction Services for the Wayne Branch Project

This item will be presented to the Board at the June meeting. Construction should begin in November or December of 2019. Project budget is \$1.5 million.

h. **Resolution 16 – 2019** (Authorization to Purchase Approximately Six (6) Acres of Property Located at 1960 West Southport Road for the West Perry Branch Project)

At this time, Resolution 16 – 2019 was distributed to the Board members at the meeting. Ms. Smith pointed out to the Board members that there is a library service gap in this area of Marion County and therefore a need exists for a new branch. The purchase price for the property is \$365,000. It is proposed that the building will be 25,000 square feet and will be built at a cost of approximately \$9.4 million.

After full discussion and careful consideration of Resolution 16 – 2019, the resolution was adopted on the motion of Judge Salinas, seconded by Ms. Payne, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

9. **Library Foundation Update**

May 2019 Library Foundation Update

Ms. Sanders provided the Update for May 2019.

The Foundation thanks our Library colleagues whose hard work made the Marion McFadden Memorial Lecture with Ta-Nehisi Coates such a success. The Foundation was proud to underwrite this powerful event. A grant from the Central Indiana

Community Foundation allowed the Library to purchase additional copies of Ta-Nehisi's books for the collection. Thanks to our Friends of the Library, students attending with their school groups received their own copies of "Between the World and Me."

We celebrated our 50th anniversary on May 3, 2019 at Cheers for 50 Years held at Central Library. In the program booklet, you can learn more about our program and activities. A portion of the evening's proceeds will support the Next 50 Fund, a new permanent endowment that will support children's initiatives of the Indianapolis Public Library. The Foundation continues to raise funds for the Next 50 Fund through the rest of 2019. We thank the staff of Central Library and Program Development for their help planning, coordinating and working the event. We also thank Joanne Sanders and Jackie Nytes for making it possible for staff to attend at a discount, and John Andrews for helping us to secure a sponsorship from Shiel Sexton.

The Library Foundation thanks 149 donors who made gifts last month. The following are our top corporate and foundation contributors:

Allen Whitehall Clowes Charitable Foundation, Inc.
 Blue & Co.
 Cardinal Publishers Group
 Central Indiana Community Foundation
 Denison Parking
 Downtown Optimist Foundation
 Eli Lilly and Company Foundation, Inc.
 Fifth Third Bank
 krM Architecture
 Lilly Endowment, Inc.
 MHS
 R.E. Dimond & Associates
 Regions Bank
 RJE Business Interiors
 Schmidt Associates
 Shiel Sexton
 Stifel Nicolaus & Company, Inc.
 The Summer Youth Program Food
 Woodley Farra Manion Portfolio Management, Inc.

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

Summer Reading Program
 Ready to Read – On the Road to Reading
 Ready to Read – Early Literacy Specialist
 Ready to Read – Early Childhood Professional Development Workshops
 Ready to Read – 1,000 Books by Kindergarten

Animal Programs
 Books in Barbershops (SPK, MIC, HVL)
 IYG Pop-Up Library
 Read to Me, Please (TCM)\
 Welcome Baby Bags (SOU)

Cultural Programs

Adult Summer Reading Program
 Center for Black Literature & Culture
 Music Monday (SPK)
 Summer on the Plaza (IRV)
 Lunch and Learn
 Libations with Librarians (COL)
 Program Food

Collections/IT

Coates Books for Collections – for McFadden Lecture
 General Digitization
 Teen Film Camp (CEN)
 The Public Collection

Lifelong Learning

Aging Well (CEN)
 Coding for the Curious (CEN)
 Job Centers
 Plant Based Cooking (CEN)
 Self-Publishing Contest (COL)
 Spanish Language Computer Classes

Capital Projects

Aquarium STEAM Storytime (E38)
 Aquarium (PIK)

10. Report Of The Chief Executive Officer

Ms. Nytes offered the following items:

a. **Public Services Update and Statistics**

- 1) **Public Services Update** – May 2019 – Ms. Nytes invited everyone to attend the grand opening of the new Eagle Branch on June 1, 2019 at 10:30 am.

Also, Ms. Nytes shared that earlier today IndyPL had distributed approximately 15,000 library cards to children in grades 1 – 12 at Perry Township schools. Of those receiving cards, over 10,000 went to new cardholders.

- 2) **2019 Summer Reading Program Presentation** – Kim Crowder, Communications Director, and Melanie Wissel, Program Development Manager, gave a presentation on this year’s Summer Reading Program. This is the 100th anniversary of the Program. The theme this year is “Keepin’ it 100!” Promotional videos that have been shown in schools and on local TV stations were also presented at the meeting. An invitation was then extended to everyone to attend Library Night at Victory Field on July 15, 2019 at 7:00 p.m.

b. **April Media Report**

Ms. Nytes noted that the Report highlighted coverage of IndyPL in traditional and social media, blogs and print.

c. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (17 – 2019)**

After full discussion and careful consideration of Resolution 17 – 2019, the resolution was adopted on the motion of Ms. Payne, seconded by Judge Salinas, and the “yes” votes of Mr. Andrews, Ms. Carlino, Ms. Payne, Judge Salinas and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

NEW BUSINESS

12. Ms. Sanders announced that work has begun on organizing a mid-year Board Retreat. She should have more information soon.

AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

June, 2019 – None

INFORMATION

14. **Materials**

There were no materials available for distribution.

15. Board Meeting Schedule for 2019 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2019** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through June 23, 2019.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, June 11, 2019, at the Library Services Center, 2450 North Meridian Street, at 5:00 p.m.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, June 24, 2019, at Central Library, Riley Room, 40 East St. Clair Street, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:20 p.m.

A DVD of this meeting is on file in the Library's Communications Office.

Patricia A. Payne, Acting Secretary to the Board



Indianapolis-Marion County Public Library
Report of the Treasurer for May 2019
Prepared by Accounting for June 24, 2019 Board Meeting

Table of Contents

Operating Fund Revenues and Expenditures	1
Operating Fund – Detailed Income Statement	2
Operating Fund – Cashflow Projections	5
Status of the Treasury – Cash Balances	6
Status of the Treasury – Investment Report	7
Bond and Interest Funds – Detailed Income Statement	8
Rainy Day Fund – Detailed Income Statement	9
Library Improvement Reserve Fund – Detailed Income Statement	10
Parking Garage – Detailed Income Statement	11
Gift & Grant Fund - Detailed Income Statement	12
Summary of Construction Fund Cash Balances	13

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED MAY 2019

		Annual			
		2019 Revised	Actual MTD	Actual YTD	% Budget
Revenue		Budget	5/31/2019	5/31/2019	Received
Property Taxes	31	34,903,913	6,257,000	7,557,000	22%
Intergovernmental	33	7,723,633	462,901	1,986,950	26%
Fines & Fees	35	788,340	49,875	299,696	38%
Charges for Services	34	536,140	129,354	328,123	61%
Miscellaneous	36	682,163	109,723	751,599	110%
Total		<u>44,634,189</u>	<u>7,008,852</u>	<u>10,923,367</u>	24%

		Annual			
		2019 Revised	Actual MTD	Actual YTD	% Budget
Expenditures		Budget	5/31/2019	5/31/2019	Spent
Personal Services & Benefits	41	27,009,948	2,699,071	10,724,287	40%
Supplies	42	1,567,859	91,369	355,834	23%
Other Services and Charges	43	15,655,372	987,943	6,072,394	39%
Capital Outlay	44	5,271,539	458,060	2,099,376	40%
Total		<u>49,504,718</u>	<u>4,236,443</u>	<u>19,251,892</u>	39%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED MAY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	42,109,199	42,109,199	6,257,000	7,557,000	-	34,552,199
311300 PROPERTY TAX CAPS	(7,205,286)	(7,205,286)	-	-	-	(7,205,286)
TAXES Total	34,903,913	34,903,913	6,257,000	7,557,000	-	27,346,913
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	240,000	240,000	123,408	214,158	-	25,842
335100 FINANCIAL INSTITUTION TAX REV	268,077	268,077	-	-	-	268,077
335200 LICENSE EXCISE TAX REVENUE	2,854,816	2,854,816	-	-	-	2,854,816
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	1,677,588	-	2,176,996
335500 COUNTY OPTION INCOME TAX	216,474	216,474	18,277	95,203	-	121,271
335700 COMMERCIAL VEHICLE TAX REVENUE	264,311	264,311	-	-	-	264,311
339000 IN LIEU OF PROP. TAX	25,371	25,371	-	-	-	25,371
INTERGOVERNMENTAL Total	7,723,633	7,723,633	462,901	1,986,950	-	5,736,683
CHARGES FOR SERVICES						
347600 COPY MACHINE REVENUE	-	-	214	882	-	(882)
347601 PUBLIC PRINTING REVENUE	275,000	275,000	28,578	155,290	-	119,710
347602 FAX TRANSMISSION REVENUE	32,000	32,000	5,876	29,629	-	2,371
347603 PROCTORING EXAMS	3,500	3,500	505	1,445	-	2,055
347604 PLAC CARD DISTRIBUTION REVENUE	83,000	83,000	83,509	83,509	-	(509)
347605 USAGE FEE REVENUE	14,000	14,000	870	4,830	-	9,170
347606 SET-UP & SERVICE - TAXABLE	12,000	12,000	1,650	6,750	-	5,250
347607 SET-UP & SERVICE - NON-TAXABLE	15,000	15,000	1,740	5,820	-	9,180
347608 SECURITY SERVICES REVENUE	18,000	18,000	4,290	10,683	-	7,317
347609 EVENT SECURITY	-	-	600	3,150	-	(3,150)
347610 PARKING REVENUE	2,640	2,640	-	-	-	2,640
347620 CAFE REVENUE	6,000	6,000	921	10,843	-	(4,843)
347621 CATERING REVENUE	75,000	75,000	601	15,291	-	59,709
CHARGES FOR SERVICES Total	536,140	536,140	129,354	328,123	-	208,017
FINES						
351200 FINES	761,840	761,840	48,800	293,084	-	468,756
351201 OTHER CARD REVENUE	12,000	12,000	65	728	-	11,272
351202 HEADSET REVENUE	6,000	6,000	468	2,857	-	3,143
351203 USB REVENUE	6,000	6,000	434	2,252	-	3,748
351204 LIBRARY TOTES	2,500	2,500	108	774	-	1,726
FINES Total	788,340	788,340	49,875	299,696	-	488,644
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	6,000	6,000	177	1,590	-	4,410
360001 REVENUE ADJUSTMENT	-	-	-	(398)	-	398
361000 INTEREST INCOME	46,163	46,163	15,964	57,247	-	(11,084)
362000 FACILITY RTL REV - TAXABLE	125,000	125,000	11,652	74,190	-	50,810
362001 FACILITY RENTAL REV - NONTAX	72,500	72,500	6,270	29,979	-	42,521
362002 EQUIPMENT RENTAL REV - TAXABLE	-	-	1,800	9,020	-	(9,020)
362003 EQUIPMENT RENTAL REV - NONTAX	2,500	2,500	300	1,116	-	1,384
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS Total	477,163	477,163	36,162	172,743	-	304,420
OTHER FINANCING SRCS						
392100 SALE OF SURPLUS PROPERTY	5,000	5,000	-	-	-	5,000
396000 REFUNDS	5,000	5,000	-	18,634	-	(13,634)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	73,561	152,647	-	22,353
399001 INSURANCE REIMBURSEMENTS	20,000	20,000	-	407,576	-	(387,576)
OTHER FINANCING SRCS Total	205,000	205,000	73,561	578,856	-	(373,856)
REVENUE Total	44,634,189	44,634,189	7,008,852	10,923,367	-	33,710,822
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	16,611,566	16,605,566	1,804,467	6,634,945	-	9,970,621
412000 SALARIES HOURLY STAFF	1,806,308	1,812,308	187,588	697,919	-	1,114,389
413000 WELLNESS	35,000	35,000	986	7,537	7,697	19,767
413001 LONG TERM DISABILITY INSURANCE	43,000	43,000	3,777	19,129	-	23,871
413002 EMPLOYEE ASSISTANCE PROGRAM	22,571	22,571	1,600	8,000	11,200	3,371
413003 TUITION ASSISTANCE	25,000	25,000	-	5,731	-	19,269
413004 SALARY ADJUSTMENT	90,000	90,000	-	-	-	90,000

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED MAY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
413100 FICA AND MEDICARE	1,415,852	1,415,852	143,766	529,320	-	886,532
413300 PERF/INPRS	2,376,651	2,376,651	253,426	937,198	-	1,439,453
413400 UNEMPLOYMENT COMPENSATION	9,000	9,000	-	-	-	9,000
413500 MEDICAL & DENTAL INSURANCE	4,387,000	4,537,000	300,419	1,869,455	150,000	2,517,545
413600 GROUP LIFE INSURANCE	38,000	38,000	3,042	15,054	-	22,946
PERSONAL SERVICES Total	26,859,948	27,009,948	2,699,071	10,724,287	168,897	16,116,764
SUPPLIES						
421500 OFFICE SUPPLIES - FAC/PURCH	640,249	682,446	22,149	73,786	35,009	573,651
421600 LIBRARY SUPPLIES	210,000	232,377	(7,457)	30,454	22,671	179,252
421700 DEPARTMENT OFFICE SUPPLIES	248,600	303,238	18,223	143,451	59,151	100,635
422210 GASOLINE	40,000	40,502	2,428	11,348	14,238	14,917
422250 UNIFORMS	8,000	13,000	89	3,278	1,812	7,911
422310 CLEANING & SANITATION	165,000	171,590	6,802	36,811	15,733	119,046
429001 NON CAPITAL FURNITURE & EQUIP	68,000	124,706	49,136	56,706	-	68,000
SUPPLIES Total	1,379,849	1,567,859	91,369	355,834	148,613	1,063,412
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	219,000	267,028	126	83,718	-	183,310
431200 ENGINEERING & ARCHITECTURAL	25,000	25,000	-	-	-	25,000
431500 CONSULTING SERVICES	216,450	353,930	33,791	111,861	155,023	87,045
432100 FREIGHT & EXPRESS	5,500	5,500	306	1,558	2,184	1,758
432200 POSTAGE	69,650	70,773	1,226	7,712	1,737	61,324
432300 TRAVEL	37,830	37,830	1,322	6,921	-	30,909
432400 DATA COMMUNICATIONS	290,300	290,300	24,615	132,387	-	157,913
432401 CELLULAR PHONE	13,550	13,550	1,053	4,894	-	8,656
432500 CONFERENCES	105,115	105,115	10,178	21,159	420	83,536
432501 IN HOUSE CONFERENCE	62,000	63,600	13,264	23,125	18,432	22,043
433100 OUTSIDE PRINTING	226,500	232,588	5,502	67,819	14,187	150,582
433200 PUBLICATION OF LEGAL NOTICES	1,550	1,550	-	175	-	1,375
434100 WORKER'S COMPENSATION	159,826	159,826	-	46,302	-	113,524
434200 PACKAGE	241,688	241,688	-	93,154	-	148,534
434201 EXCESS LIABILITY	10,351	10,351	-	3,724	-	6,627
434202 AUTOMOBILE	19,594	19,594	-	9,299	-	10,295
434500 OFFICIAL BONDS	1,000	1,000	-	975	-	25
434501 PUBLIC OFFICIALS & EE LIAB	16,000	16,000	-	15,259	-	741
434502 BROKERAGE FEE	17,000	17,000	-	8,500	-	8,500
435100 ELECTRICITY	1,067,500	1,137,917	67,776	336,437	775,979	25,500
435200 NATURAL GAS	118,450	143,476	6,392	61,219	74,336	7,921
435300 HEAT/STEAM	382,200	490,382	18,999	139,269	350,913	200
435400 WATER	75,000	79,901	6,348	26,804	52,952	145
435401 COOLING/CHILLED WATER	525,000	537,538	32,875	114,807	422,731	-
435500 STORMWATER	23,800	23,800	9,919	10,144	13,656	-
435900 SEWAGE	85,200	92,680	8,408	37,420	54,901	359
436100 REP & MAINT-STRUCTURE	1,484,600	2,030,433	125,179	876,818	750,101	403,515
436110 CLEANING SERVICES	1,079,239	1,191,908	72,871	372,305	673,801	145,802
436200 REP & MAINT-EQUIPMENT	185,360	199,202	2,157	20,641	22,479	156,083
436201 REP & MAINT-HEATING & AIR	900,950	461,239	42,622	169,354	226,956	64,930
436202 REP & MAINT -AUTO	65,000	66,139	4,606	11,517	5,367	49,255
436203 REP & MAINT-COMPUTERS	463,100	351,300	39,813	110,344	132,050	108,906
437200 EQUIPMENT RENTAL	87,829	87,829	7,574	32,981	28,197	26,652
437300 REAL ESTATE RENTAL	470,271	489,771	38,066	201,581	6,133	282,057
439100 CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	75,000	81,530	8,203	40,193	39,078	2,259
439601 SNOW REMOVAL	370,000	406,535	-	319,798	13,662	73,075
439602 LAWN & LANDSCAPING	319,271	347,161	24,986	82,556	152,767	111,839
439800 DUES & MEMBERSHIPS	57,400	58,525	30,938	50,288	1,873	6,364
439901 COMPUTER SERVICES	204,790	346,702	359	191,297	92,576	62,829
439902 PAYROLL SERVICES	170,000	171,720	8,061	52,966	1,720	117,034
439903 SECURITY SERVICES	964,721	1,095,410	102,017	407,712	217,772	469,925
439904 BANK FEES/CREDIT CARD FEES	65,000	65,000	4,563	20,707	-	44,293
439905 OTHER CONTRACTUAL SERVICES	707,915	807,168	82,934	292,906	317,150	197,112
439906 RECRUITMENT EXPENSES	24,500	24,500	640	4,525	-	19,975
439907 EVENTS & PR	34,200	37,640	3,011	12,076	3,790	21,774
439910 PROGRAMMING	75,500	77,700	3,632	28,438	28,241	21,021
439911 PROGRAMMING-JUV.	145,000	152,755	15,416	64,910	37,498	50,347
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	1,200	10,494	600	13,906
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	160	-	4,840

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED MAY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439930 MATERIALS CONTRACTUAL	2,000,000	2,002,289	126,995	738,186	2,289	1,261,814
439931 E-BOOKS	-	-	-	-	-	-
439932 E-AUDIO	-	-	-	-	-	-
439934 DATABASES	-	-	-	-	-	-
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
452002 TRANSFERS IN/OUT	-	590,000	-	590,000	-	-
459000 REFUNDS	-	5,000	-	5,000	-	-
OTHER SERVICES AND CHARGES Total	14,034,700	15,655,372	987,943	6,072,394	4,691,550	4,891,427
CAPITAL						
443500 BUILDING	-	676,396	209,405	565,662	-	110,734
445100 CAPITAL - FURNITURE	20,000	20,000	-	-	-	20,000
445200 VEHICLES	80,000	107,718	-	27,718	-	80,000
445300 CAPITAL - EQUIPMENT	55,000	76,101	-	20,740	362	55,000
445301 COMPUTER EQUIPMENT	240,000	532,568	4,200	287,018	5,600	239,950
449000 BOOKS & MATERIALS	3,550,000	3,696,126	244,398	1,180,286	146,126	2,369,714
449001 PERIODICALS & NEWSPAPERS	-	-	-	-	-	-
449003 CD'S	-	-	-	-	-	-
449004 DVD'S	-	-	-	-	-	-
449100 UNPROCESSED PAPERBACK BOOKS	137,000	162,629	57	17,953	133,194	11,482
CAPITAL Total	4,082,000	5,271,539	458,060	2,099,376	285,282	2,886,880
EXPENSE Total	46,356,497	49,504,718	4,236,443	19,251,892	5,294,342	24,958,484

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
January 1 - December 31, 2019

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	PROJECTED JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	REVISED BUDGET	Variance
Beginning Balance	\$ 22,972,161	\$ 19,920,733	\$ 16,168,586	\$ 13,140,791	\$ 11,903,724	\$ 14,704,520	\$ 22,349,739	\$ 19,259,231	\$ 15,509,922	\$ 12,259,940	\$ 9,944,142	\$ 10,400,601	\$ 22,972,161	\$ 22,972,161	
Receipts:															
Property Tax	-	-	-	1,300,000	6,257,000	9,894,957	-	-	-	1,400,000	4,900,000	11,151,957	34,903,913	34,903,913	-
Excise Tax	-	-	-	-	-	1,427,408	-	-	-	-	-	1,427,408	2,854,816	2,854,816	-
Financial Institution Tax	-	-	-	-	-	134,039	-	-	-	-	-	134,039	268,077	268,077	-
Commercial Vehicle Tax	-	-	-	-	-	132,156	-	-	-	-	-	132,156	264,311	264,311	-
In-Lieu-of Taxes	-	-	-	-	-	12,686	-	-	-	-	-	12,686	25,371	25,371	-
Local Option Income Tax (LOIT)	321,215	321,215	392,727	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,926,096	3,854,584	71,512
County Option Income Tax (COIT)	18,277	18,277	22,096	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	18,277	223,142	216,474	6,668
Fines	72,730	56,115	62,072	53,368	48,800	62,647	62,647	62,647	62,647	62,647	62,647	62,644	731,608	761,840	(30,232)
Photocopier	113	201	132	223	214	-	-	-	-	-	-	-	882	-	882
Printers	24,533	32,843	34,585	34,752	28,578	22,917	22,917	22,917	22,917	22,917	22,917	21,301	314,091	275,000	39,091
Fax Transmissions	5,041	5,118	6,945	6,649	5,876	2,452	2,452	2,452	2,452	2,452	2,452	2,443	46,782	32,000	14,782
Headsets	618	583	606	583	468	490	490	490	490	490	490	482	6,279	6,000	279
USB	449	407	500	463	434	500	500	500	500	500	500	551	5,803	6,000	(197)
PLAC Dist.	-	-	-	-	83,509	83,000	-	-	-	-	-	-	166,509	83,000	83,509
Interest income	10,323	11,226	10,960	8,774	15,964	3,259	3,259	3,259	3,259	3,259	3,259	3,251	80,051	46,163	33,888
Library totes	153	142	196	175	108	212	212	212	212	212	212	227	2,273	2,500	(227)
Other Card Revenue	136	263	134	130	65	1,078	1,078	1,078	1,078	1,078	1,078	1,084	8,280	12,000	(3,720)
Miscellaneous	104	302	486	124	177	536	536	536	536	536	536	536	4,944	6,000	(1,056)
Proctoring Exams	160	225	280	275	505	304	304	304	304	304	304	304	3,571	3,500	71
Facility Rental	46,445	13,210	30,179	26,531	29,172	34,300	22,300	12,300	22,300	22,300	12,300	22,195	293,532	261,640	31,892
Catering Commission	8,082	2,631	2,999	977	601	7,769	5,269	1,269	9,769	14,769	16,769	5,768	76,673	75,000	1,673
Café Revenue	8,506	1,416	-	-	921	500	500	500	500	500	500	500	14,343	6,000	8,343
Reimbursement for Services	-	22,962	25,992	30,132	73,561	30,000	-	-	11,500	-	-	48,500	242,647	175,000	67,647
Insurance Reimbursement	-	-	-	407,576	-	-	-	-	-	-	-	-	407,576	20,000	387,576
Refunds	-	18,634	-	-	-	454	454	454	454	454	454	463	21,819	5,000	16,819
Erate Revenue	30,287	13,803	33,689	12,971	123,408	20,000	-	35,000	20,000	20,000	19,713	-	328,871	240,000	88,871
Grants/Contributions	-	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
Sale of surplus property	-	-	-	-	-	1,000	-	-	2,000	-	2,000	-	5,000	5,000	-
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	547,171	519,572	624,578	2,223,194	7,008,852	12,212,153	687,409	483,409	500,409	1,891,909	5,385,622	13,367,984	45,452,260	44,634,189	818,071
Expenditures:															
Personal Services & Benefits	1,959,606	2,221,696	1,927,031	1,916,883	2,699,071	2,925,682	2,118,638	2,107,525	2,062,282	1,968,234	2,925,682	1,970,039	26,802,369	27,009,948	207,579
Supplies	105,846	74,369	34,466	49,784	91,369	127,377	92,995	65,483	193,369	191,804	184,810	129,812	1,341,483	1,618,039	276,556
Other Services and Charges	1,204,425	1,700,287	1,203,809	975,930	987,943	1,148,390	1,295,918	1,364,992	1,145,769	1,483,023	1,255,996	1,405,650	15,172,133	15,723,079	550,947
Library Materials Capital Outlay	328,521	277,065	682,072	353,658	458,060	365,484	270,365	694,719	348,971	564,645	562,674	481,784	5,388,019	5,271,539	(116,480)
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,598,399	4,273,416	3,847,379	3,296,256	4,236,443	4,566,934	3,777,916	4,232,718	3,750,391	4,207,707	4,929,163	3,987,284	48,704,004	49,622,605	918,602
Change in Payables/Petty Cash/Correction*	(201)	1,698	195,005	(164,006)	28,387										-
Ending Balance	\$ 19,920,733	\$ 16,168,586	\$ 13,140,791	\$ 11,903,724	\$ 14,704,520	\$ 22,349,739	\$ 19,259,231	\$ 15,509,922	\$ 12,259,940	\$ 9,944,142	\$ 10,400,601	\$ 19,781,301	\$ 19,720,417	\$ 17,983,745	



Receipts and Disbursements - May 2019

FUND	CASH AND INVESTMENTS 4/30/19	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 5/31/19
101 Total Operating	11,903,724	7,008,852	4,208,056	14,704,520
104 Total Fines	(9)	90,053	90,038	6
226 Total Parking Garage	677,388	18,358	7,070	688,676
230 Total Grant	578,340	85,273	97,696	565,917
245 Total Rainy Day	5,402,698	8,377	-	5,411,075
270 Total Shared System	372,886	27,656	78,821	321,721
301 Total BIRF 1	2,384,567	4,510	750	2,388,327
321 Total BIRF 2	109,552	183	-	109,735
471 Total Library Improvement Reserve Fund	2,705,425	3,735	5,767	2,703,394
472 Total Construction	43,147	-	-	43,147
475 Total 2015 Bond RFID Books & Materials	397,305	-	31,355	365,951
476 Total 2016 Bond - Michigan Rd	780,514	532	(3,652)	784,698
477 Total 2017A Bond - Brightwood	5,336,034	10,532	347,098	4,999,468
478 Total 2017B Bond - Eagle	2,918,114	4,232	855,442	2,066,903
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	3,877,153	537	204,007	3,673,683
480 Total 2018 BBond - West Perry Branch	9,357,743	18,506	22,043	9,354,206
800 Total Gift	1,030,189	157,689	119,341	1,068,537
806 Total Payroll Liabilities	70,865	157,401	126,040	102,225
812 Total Foundation Agency Fund	968	569	-	1,536
813 Total Staff Association Agency Fund	27	-	-	27
814 Total Sales Tax Agency Fund	1,090	1,403	1,225	1,267
815 Total PLAC Card Revenue Agency Fund	7,690	4,095	-	11,785
Grand Total	47,955,407	7,602,493	6,191,096	49,366,804

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
MONTH ENDED MAY 2019**

Chase Savings Account

	Balance May 31, 2019	Interest Earned May 31, 2019
Operating Fund	\$ 1,551,975	\$ 1,083
Library Improvement Reserve Fd	-	0
Shared System Fund	46,511	32
Grant Fund	391,628	269
Parking Garage	407,149	280
Bond & Interest Redemption Fd	380,563	262
Rainy Day Fund	601,838	414
Total Chase Savings Account	\$ 3,379,665	\$ 2,340

The average savings account rate for May was 0.81%

Previous Month's Chase Savings Account Activity

	Balance April 30, 2019	Interest Earned April 30, 2019
Operating Fund	\$ 1,599,848	\$ 4,380
Library Improvement Reserve Fd	-	0
Shared System Fund	46,479	31
Grant Fund	391,359	420
Parking Garage	406,869	271
Bond & Interest Redemption Fd	380,301	508
Rainy Day Fund	601,424	400
Total Chase Savings Account	\$ 3,426,281	\$ 6,010

The average savings account rate for April was 0.81%

Fifth Third Bank Investment Account

	Balance May 31, 2019	Interest Earned May 31, 2019
Operating Fund	\$ 18,439	\$ 32
Library Improvement Reserve Fd	2,180,997	3,735
Shared System Fund	315,252	540
Gift Fund	525,420	900
Parking Garage	206,275	353
Rainy Day Fund	4,438,859	7,602
Bond & Interest Redemption Fd	1,050,839	1,800
Total Fifth Third Bank	\$ 8,736,080	\$ 14,962

The average investment account rate for May was 2.06%

Previous Month's Fifth Third Bank Investment Account

	Balance April 30, 2019	Interest Earned April 30, 2019
Operating Fund	\$ 18,408	\$ 29
Library Improvement Reserve Fd	2,177,261	3,484
Shared System Fund	314,712	504
Gift Fund	524,520	839
Parking Garage	205,922	330
Rainy Day Fund	4,431,257	7,091
Bond & Interest Redemption Fd	1,049,039	1,679
Total Fifth Third Bank	\$ 8,721,118	\$ 13,956

The average investment account rate for April was 1.92%

Hoosier Fund Account Income

	Balance May 31, 2019	Interest Earned May 31, 2019
Construction Fund	-	-
Operating Fund	1,572,122	3,225
Rainy Day Fund	175,769	361
2017A Brightwood Project Fund	2,639,501	5,414
2018B West Perry Project Fund	3,029,763	6,214
2018A Multi-Project Fund	900,537	537
Total Hoosier Fund Account	\$ 8,317,691	\$ 15,751

The average Hoosier Fund account rate for May was 2.42%

Previous Month's Hoosier Fund Account Income

	Balance April 30, 2019	Interest Earned April 30, 2019
Construction Fund	-	-
Operating Fund	1,568,897	3,114
Rainy Day Fund	175,409	348
2017A Brightwood Project Fund	2,634,087	5,229
2018B West Perry Project Fund	\$3,023,548	6,002
2018A Multi-Project Fund	\$0	-
Total Hoosier Fund Account	\$ 7,401,941	\$ 14,693

The average Hoosier Fund account rate for April was 2.42%

TrustIndiana

	Balance May 31, 2019	Interest Earned May 31, 2019
Operating Fund	\$ 8,173,948	\$ 11,624
2015 RFID Project Fund	250,000	-
2016 Michigan Road Project Fund	262,063	532
2017A Brightwood Project Fund	2,039,579	5,118
2017B Eagle Project Fund	1,118,487	4,232
2018B West Perry Project Fund	6,060,020	12,292
Bond & Interest Redemption Fd 2	90,219	183
Bond & Interest Redemption Fd	957,303	2,449
Total TrustIndiana Account	\$ 18,951,617	\$ 36,429

The average TrustIndiana account rate for May was 2.39%

Previous Month's TrustIndiana

	Balance April 30, 2019	Interest Earned April 30, 2019
Operating Fund	\$ 3,113,367	\$ 1,251
2015 RFID Project Fund	250,000	-
2016 Michigan Road Project Fund	261,531	747
2017A Brightwood Project Fund	2,534,461	5,004
2017B Eagle Project Fund	2,114,255	5,096
2018B West Perry Project Fund	6,047,728	11,941
Bond & Interest Redemption Fd 2	90,036	36
Bond & Interest Redemption Fd	954,854	1,589
Total TrustIndiana Account	\$ 15,366,232	\$ 25,663

The average TrustIndiana account rate for April was 2.40%

Regions Bank

	Balance May 31, 2019	Interest Earned May 31, 2019
* Operating Fund 90-Day CD	\$ 1,900,000	\$ -
2018A Multi-Project Fund 270-Day CD	1,015,000	-
Total Regions Bank CDs	\$ 2,915,000	\$ -

90-Day CD Interest Rate is 2.49%

270-Day CD Interest Rate is 2.40%

Previous Month's Regions Bank

	Balance April 30, 2019	Interest Earned April 30, 2019
* Operating Fund 90-Day CD	\$ 1,900,000	\$ -
* 2018A Multi-Project Fund 90-Day CD	\$ -	\$ 11,875
2018A Multi-Project Fund 270-Day CD	1,015,000	-
Total Regions Bank CDs	\$ 2,915,000	\$ 11,875

90-Day CD Interest Rate is 2.49%

270-Day CD Interest Rate is 2.40%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement

MONTH ENDED MAY 2019

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$12,727,045	\$12,727,045	\$-	\$-	\$-	\$12,727,045
Property Taxes Total	12,727,045	12,727,045	-	-	-	12,727,045
Intergovernmental						
335100 FINANCIAL INSTITUTION T	70,827	70,827	-	-	-	70,827
335200 LICENSE EXCISE TAX REVE	781,741	781,741	-	-	-	781,741
335700 COMMERCIAL VEHICLE TAX	69,472	69,472	-	-	-	69,472
339000 IN LIEU OF PROP. TAX	8,081	8,081	-	-	-	8,081
Intergovernmental Total	930,121	930,121	-	-	-	930,121
Miscellaneous						
361000 INTEREST INCOME	-	-	4,693	19,125	-	(19,125)
Miscellaneous Total	-	-	4,693	19,125	-	(19,125)
REVENUES Total	13,657,166	13,657,166	4,693	19,125	-	13,638,041
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	5,500	5,500	750	2,250	-	3,250
438100 PRINCIPAL	11,230,000	11,230,000	-	3,105,000	-	8,125,000
438200 INTEREST	2,394,631	2,394,631	-	328,137	-	2,066,494
Other Services and Charges Total	13,630,131	13,630,131	750	3,435,387	-	10,194,744
EXPENSES Total	13,630,131	13,630,131	750	3,435,387	-	10,194,744

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 245 - Rainy Day Fund - Detailed Income Statement
MONTH ENDED MAY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	24,306	24,306	8,377	38,918	-	(14,612)
MISCELLANEOUS Total	24,306	24,306	8,377	38,918	-	(14,612)
REVENUE Total	24,306	24,306	8,377	38,918	-	(14,612)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	5,000	5,000	-	11,237	-	(6,237)
431200 ENGINEERING &	795,000	968,859	9,571	79,723	352,329	536,807
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES Total	800,000	973,859	9,571	90,959	352,329	530,571
CAPITAL						
441000 LAND	500,000	500,000	-	-	-	500,000
443500 BUILDING	760,000	760,000	-	-	-	760,000
CAPITAL Total	1,260,000	1,260,000	-	-	-	1,260,000
EXPENSE Total	2,060,000	2,233,859	9,571	90,959	352,329	1,790,571

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
MONTH ENDED MAY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	14,582	14,582	3,735	17,377	-	(2,795)
MISCELLANEOUS Total	14,582	14,582	3,735	17,377	-	(2,795)
OTHER FINANCING SRCS						
391000 TRANSFER IN	590,000	590,000	-	590,000	-	-
OTHER FINANCING SRCS Total	590,000	590,000	-	590,000	-	-
REVENUE Total	604,582	604,582	3,735	607,377	-	(2,795)
EXPENSE						
OTHER SERVICES AND CHARGES						
431200 ENGINEERING & ARCHITECTURAL	-	4,000	-	-	4,000	-
431500 CONSULTING SERVICES	-	4,418	-	4,414	-	3
436100 REP & MAINT-STRUCTURE	600,000	696,800	-	96,800	-	600,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES Total	600,000	705,218	-	101,214	4,000	600,003
CAPITAL						
444501 COMPUTER SOFTWARE	-	276,985	5,767	9,613	263,776	3,596
445300 CAPITAL - EQUIPMENT	-	54,083	-	54,083	-	-
CAPITAL Total	-	331,068	5,767	63,696	263,776	3,596
EXPENSE Total	600,000	1,036,285	5,767	164,910	267,776	603,600

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 226 - Parking Garage - Detailed Income Statement
MONTH ENDED MAY 2019

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	180,000	180,000	16,850	67,488	-	112,512
347611 EVENTS PARKING	12,000	12,000	875	4,450	-	7,550
CHARGES FOR SERVICES Total	192,000	192,000	17,725	71,938	-	120,062
MISCELLANEOUS						
361000 INTEREST INCOME	5,000	5,000	633	2,945	-	2,055
MISCELLANEOUS Total	5,000	5,000	633	2,945	-	2,055
REVENUE Total	197,000	197,000	18,358	74,883	-	122,117
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,500	2,500	342	847	-	1,653
421500 OFFICE SUPPLIES - FAC/PURCH	4,000	4,000	283	4,086	-	(86)
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	6,600	6,600	625	4,933	-	1,667
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	1,750	1,750	-	-	-	1,750
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	1,000	5,000	-	7,000
432200 POSTAGE	1,000	1,000	-	-	-	1,000
432400 DATA COMMUNICATIONS	4,320	4,320	350	1,819	-	2,501
434201 EXCESS LIABILITY	5,280	5,280	440	2,200	-	3,080
436100 REP & MAINT-STRUCTURE	10,000	15,818	-	10,360	818	4,640
436110 CLEANING SERVICES	10,000	10,000	-	-	-	10,000
436200 REP & MAINT-EQUIPMENT	10,000	10,000	577	2,703	-	7,297
439904 BANK FEES/CREDIT CARD FEES	8,000	8,000	686	3,719	-	4,281
439905 OTHER CONTRACTUAL SERVICES	50,760	45,760	3,392	27,502	-	18,258
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES Total	113,110	113,928	6,445	53,303	818	59,807
EXPENSE Total	119,710	120,528	7,070	58,236	818	61,474

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
MONTH ENDED MAY 2019

	MTD	YTD
REVENUE		
MISCELLANEOUS		
361000 INTEREST INCOME	1,169	6,306
367000 FOUNDATION CONTRIBUTION	156,789	630,343
367004 OTHER GRANTS	85,004	264,648
MISCELLANEOUS Total	242,962	901,297
REVENUE Total	242,962	901,297
EXPENSE		
PERSONAL SERVICES		
411000 SALARIES APPOINTED STAFF	10,166	78,589
412000 SALARIES HOURLY STAFF	1,807	23,734
413100 FICA AND MEDICARE	437	12,400
413300 PERF/INPRS	817	2,997
413500 MEDICAL & DENTAL INSURANCE	1,401	16,178
PERSONAL SERVICES Total	14,628	133,896
SUPPLIES		
421500 OFFICE SUPPLIES - FAC/PURCH	-	18,200
421600 LIBRARY SUPPLIES	170	354
421700 DEPARTMENT OFFICE SUPPLIES	30,370	38,590
SUPPLIES Total	30,539	57,144
OTHER SERVICES AND CHARGES		
431500 CONSULTING SERVICES	5,709	49,565
432300 TRAVEL	-	-
432400 DATA COMMUNICATIONS	3,749	18,745
432500 CONFERENCES	-	1,723
432501 IN HOUSE CONFERENCE	330	610
433100 OUTSIDE PRINTING	29,866	36,810
439903 SECURITY SERVICES	220	
439905 OTHER CONTRACTUAL SERVICES	-	28,253
439907 EVENTS & PR	1,275	4,861
439910 PROGRAMMING	51,477	126,710
439911 PROGRAMMING-JUV.	12,686	38,299
439912 PROGRAMMING ADULT - CENTRAL	900	1,082
439913 PROGRAMMING EXHIBITS - CENTRAL	-	-
439930 MATERIALS CONTRACTUAL	6,296	409,499
439934 DATABASES	-	-

	MTD	YTD
OTHER SERVICES AND CHARGES Total	112,507	716,156
CAPITAL		
445100 CAPITAL - FURNITURE	-	1,136
445200 VEHICLES	-	19,748
445300 CAPITAL - EQUIPMENT	-	7,342
445301 COMPUTER EQUIPMENT	-	-
449000 BOOKS & MATERIALS	36,718	69,647
449100 UNPROCESSED PAPERBACK BOOKS	13,113	35,109
449200 - ART & EXHIBITS	-	20,000
CAPITAL Total	49,830	152,981
OTHER FINANCING SRCS		
459000 REFUNDS	9,758	10,098
459001 UNRESTRICTED EXPENSES	75	181
OTHER FINANCING SRCS Total	9,833	10,279
EXPENSE Total	217,336	1,070,457

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of May 31, 2019

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 475 - Restricted - RFID Project	365,950.60
Fund 476 - Restricted - Michigan Road Project	495,207.37
Fund 477 - Restricted - Brightwood Project	4,961,850.04
Fund 478 - Restricted - Eagle Project	1,628,850.83
Fund 479 - Restricted - Multiple Projects	3,681,803.43
Fund 480 - Restricted - West Perry Project	9,354,205.73
Fund 472 - Construction/Foundation	43,147.11
Total Construction Fund Cash Balances	<u>20,531,015.11</u>

Construction Fund Classification Breakdown

Fund 475 - Restricted - RFID Project	365,950.60
Fund 476 - Restricted - Michigan Road Project	495,207.37
Fund 477 - Restricted - Brightwood Project	4,961,850.04
Fund 478 - Restricted - Eagle Project	1,628,850.83
Fund 479 - Restricted - Multiple Projects	3,681,803.43
Fund 480 - Restricted - West Perry Project	9,354,205.73
Fund 472 - Construction/Foundation - Assigned - Central	43,147.11
Total Construction Fund Breakdown	<u>20,531,015.11</u>

Summary of Classifications

Total Restricted	20,487,868.00
Total Assigned	43,147.11
Total of All Classifications	<u>20,531,015.11</u>

Summary of Project Activity

<u>PROJECT</u>	*** ADJUSTED					
	<u>ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
Fund 475 - Restricted - RFID Project	2,000,000.00	31,354.53	104,538.15	1,634,049.40	155,689.48	210,261.12
Fund 476 - Restricted - Michigan Road Project	7,717,063.04	(3,652.47)	388,827.40	7,221,855.67	254,398.80	240,808.57
Fund 477 - Restricted - Brightwood Project	6,124,079.63	384,716.42	459,837.00	1,162,229.59	4,442,000.74	519,849.30
Fund 478 - Restricted - Eagle Project	7,835,114.33	903,465.33	3,254,586.97	6,206,263.50	530,926.11	1,097,924.72
Fund 479 - Restricted - Multiple Projects	5,030,000.00	195,886.68	831,179.56	1,340,821.11	484,839.64	3,204,339.25
Fund 480 - Restricted - West Perry Project	9,500,738.95	22,043.41	59,673.41	146,533.22	684,956.59	8,669,249.14
Major Repairs & Maintenance	3,454,070.94	0.00	0.00	3,410,923.83	23,794.00	19,353.11
Total Expenditures	<u>41,661,066.89</u>	<u>1,533,813.90</u>	<u>5,098,642.49</u>	<u>21,122,676.32</u>	<u>6,576,605.36</u>	<u>13,961,785.21</u>

	*** BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
* Estimated Future Interest Earnings - Foundation	15,270.69	0.00	0.00	15,270.69	0.00
** Estimated Future Interest Earnings - Fund 476	152,063.04	531.55	5,069.77	152,063.04	0.00
** Estimated Future Interest Earnings - Fund 477	179,079.63	10,532.34	50,750.19	179,079.63	0.00
** Estimated Future Interest Earnings - Fund 478	118,486.78	4,231.57	32,337.19	118,486.78	0.00
** Estimated Future Interest Earnings - Fund 479	30,000.00	537.04	22,624.54	22,624.54	7,375.46
** Estimated Future Interest Earnings - Fund 480	89,782.41	18,506.15	89,244.85	89,782.41	0.00

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.

*** Adjusted Original Budget includes previously unallocated interest from previous months and current month. It is also included in Est Future Interest Budget.



Board Briefing Report

8a

To: IndyPL Board
Facilities Committee

Meeting Date: June 24, 2019

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Eagle Branch Construction Progress for May 2019

On June 1, 2019 the new Eagle Branch opened for public services. Work will continue with the installation of the exterior metal panels, landscaping and punch list items.



Grand Opening Event, June 1, 2019

The ribbon cutting with IndyPL Board Member Dr. Terri Jett, IndyPL CEO Jackie Nytes, IndyPL Board President Joanne Sanders, Councillor Monroe Gray, Eagle Branch Manager Mary Agnes Hylton, Councillor Maggie Lewis, and International Marketplace CEO Mary Clark.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Eagle Branch May Construction Progress

Date: June 24, 2019



Grand Opening Event, June 1, 2019
Patrons at the activities table.



Grand Opening Event, June 1, 2019
500 Festival Princess Grace Ybarra with a young patron.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Eagle Branch May Construction Progress

Date: June 24, 2019



Grand Opening Event, June 1, 2019

Summer Reading Program activity table in the Barbara Frantz Storer Program Room.



Grand Opening Event, June 1, 2019

Patrons at the community information tables.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Eagle Branch May Construction Progress

Date: June 24, 2019



Grand Opening Event, June 1, 2019
View of the Main Entrance

Summary Construction Budget Update

Project funded by the 2017B Construction Bond (Fund 478)

Construction Contingency	\$619,472
--------------------------	-----------

<u>Expenses to Contingency</u>	<u>\$319,576</u>	(Includes \$129,168 for PV System)
--------------------------------	------------------	------------------------------------

Remaining Contingency	\$299,896
-----------------------	-----------

Percent Remaining Contingency	48.4%
-------------------------------	-------



Board Briefing Report

8b

To: IndyPL Board
Facilities Committee

Meeting Date: June 24, 2019

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Brightwood Branch Construction Progress for May 2019

Major milestone work completed in May includes placement of the structural steel framework and the roof joists. The West Parking Lot sub-base has been completed expanding the available work area on the site. Boyle Construction Management has been able to maintain access through the alley during construction.

Major milestone work to be completed in June includes installation of the under-slab plumbing/electrical items and pouring of the concrete floor slab. Exterior framing will commence after the metal roof decking is completed. Work on the south entrance drive will continue.



Project Site on June 10, 2019

View of the Project Site showing the installation of the metal roof decking.
The image is taken from the Contractor's WebCam.

Facilities Briefing Report

To: Facilities Committee, Item 8b

From: Sharon Smith, Facilities Director

Re: Brightwood Branch Construction Progress

Date: June 24, 2019



Project Site on May 29, 2019

Aerial view of the Project site showing the building structural frame and the west lot.
The image is taken from the Contractor's drone.

Facilities Briefing Report

To: Facilities Committee, Item 8b

From: Sharon Smith, Facilities Director

Re: Brightwood Branch Construction Progress

Date: June 24, 2019



Project Site on June 4, 2019

View of the installation of under-slab plumbing work.



Project Site on June 4, 2019

View of the south entrance drive and the installation of the geogrid stabilization mat.

Construction Schedule Update

Pour Floor Slab

Week of June 17, 2019

Begin Interior Framing

Week of June 24, 2019

Substantial Completion

November 15, 2019



Board Briefing Report

8c

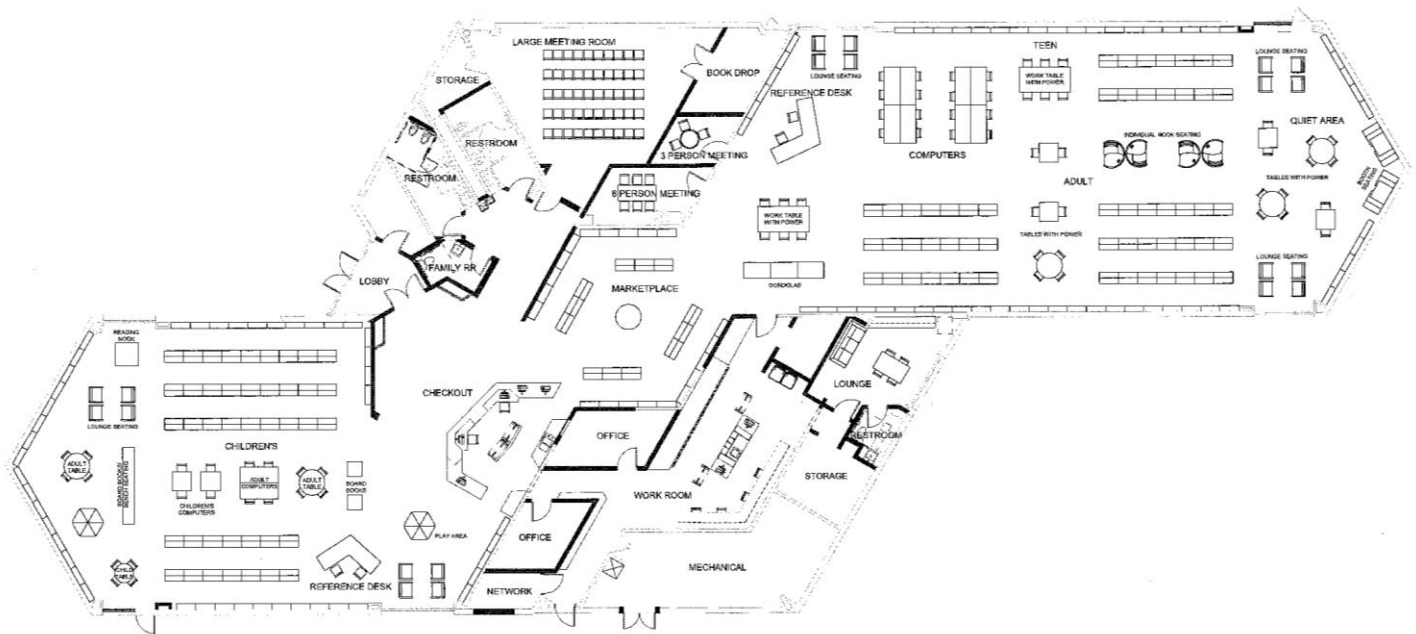
To: IndyPL Board
Facilities Committee

Meeting Date: June 24, 2019

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Wayne Branch Project Update for May 2019

The Wayne Branch Renovation Project is part of the capital projects outlined in the Strategic Plan. R and B Architects leads the design team and we are moving forward to have the Project ready to begin construction in December 2019.



Preliminary Furniture Layout dated May 24, 2019.

Facilities Briefing Report

To: Facilities Committee, Item 8c
From: Sharon Smith, Facilities Director
Re: Wayne Branch Project Update
Date: June 24, 2019



Exterior saw-tooth windows to add daylight and views in the Adult's Area dated April 24, 2019.

The total project budget is \$1,500,000 and will be funded by the Series 2019 Bond.

Project Schedule

Present Design to Facilities Committee	July 9, 2019
Construction Project Out to Bid	September 2019
Present Bid Results at Facilities Committee	October 15, 2019
Request Board Approval to Award Construction Contract	October 28, 2019
Furniture and Equipment Out for Quotes	October 2019
Present Quote Results at Facilities Committee	November 11, 2019
Request Board Approval to Award Furniture Contracts	November 23, 2019
Construction Starts	December 2019
Project Complete	May 2020



Board Briefing Report

8d

To: IndyPL Board
Facilities Committee

Meeting Date: June 24, 2019

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: West Perry Branch Project Update for May 2019

The West Perry Branch Project is part of the capital projects outlined in the Strategic Plan. Schmidt Associates with HBM leads the design team and we are working to have the Project ready to begin construction in the spring of 2020.

The rezoning application has been approved by the City-County Council on May 13, 2019.

The new plat has been filed, with a hearing scheduled for June 12, 2019.

A third Community Engagement Session will be held in July or August 2019 to present the schematic design for community review and comment. The date and venue will be determined in June 2019.

The total project budget is \$9,470,956 and will be funded by the Series 2018 Bond.

Project Schedule

Third Community Engagement Session	July or August 2019
Present Design to Facilities Committee	September 10, 2019
Project Out to Bid	January 2020
Present Bid Results at Facilities Committee	February 2020
Request Approval to Award Contract	February 2020
Construction Starts	April 2020
Project Complete	May 2021

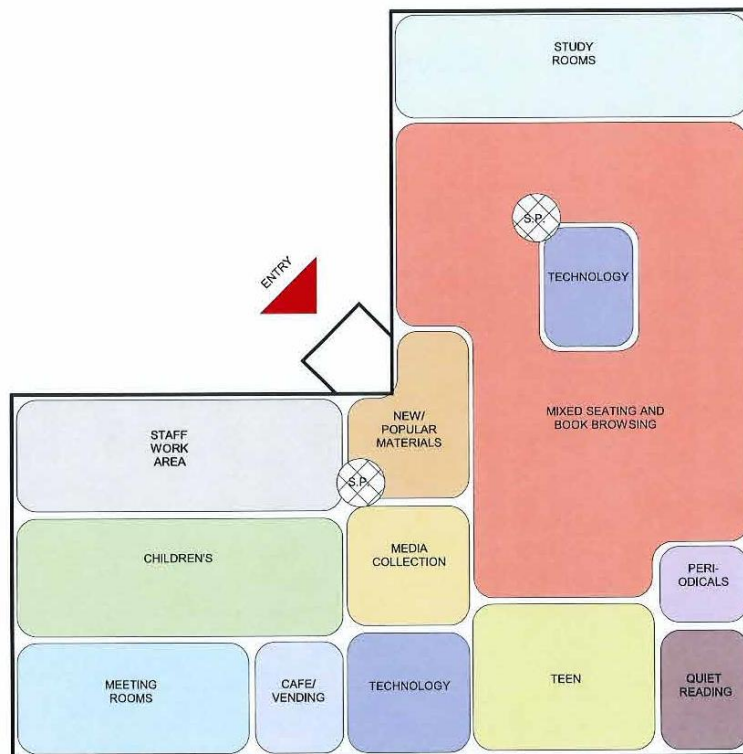
Facilities Briefing Report

To: Facilities Committee, Item 8d

From: Sharon Smith, Facilities Director

Re: West Perry Branch Project Update

Date: June 24, 2019



Bubble Diagram #1 of the Puzzle Piece Exercise on May 9, 2019

The meeting with the architects on May 29, 2019 was to review the results of the “Puzzle Piece” exercise from May 9, 2019. The task for IndyPL was to organize the pieces considering relationships to other activities, the exterior wall, service points, and the main entrance. The input gathered was used as a starting point for the schematic design. The drawings were prepared by the architect and reflect the activities and functions anticipated for the new branch to scale relating to the program of spaces.

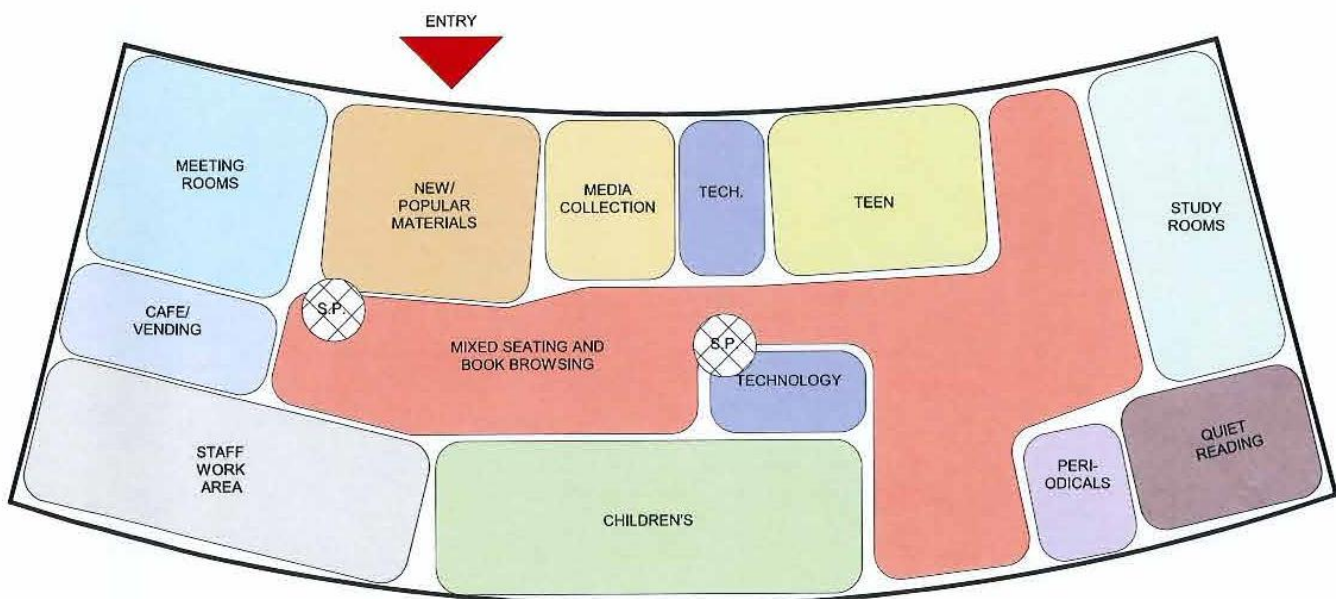
Facilities Briefing Report

To: Facilities Committee, Item 8d

From: Sharon Smith, Facilities Director

Re: West Perry Branch Project Update

Date: June 24, 2019



Bubble Diagram #2 of the Puzzle Piece Exercise on May 9, 2019

Facilities Briefing Report

To: Facilities Committee, Item 8d

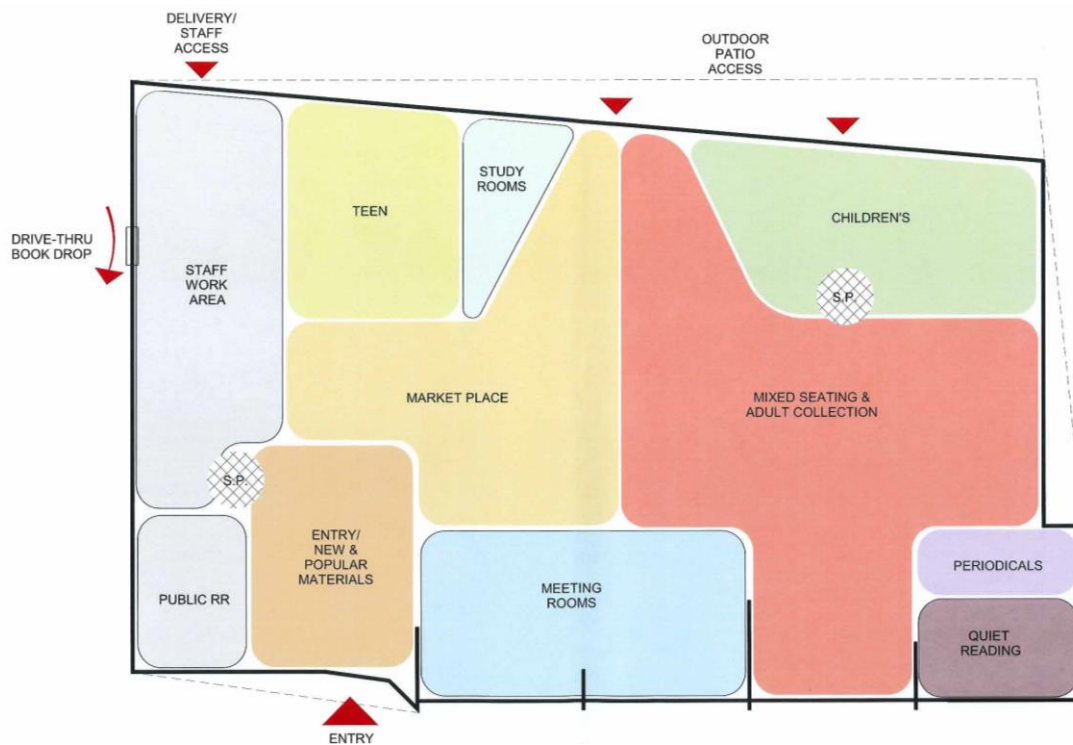
From: Sharon Smith, Facilities Director

Re: West Perry Branch Project Update

Date: June 24, 2019



Draft Schematic Site Plan May 29, 2019



Schematic Design Bubble Diagram May 29, 2019



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 6/24/19
From: The Indianapolis Public Library Foundation
Subject: June 2019 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

Congratulations to all staff on the launch of the 100th Summer Reading Program! This year's major Summer Reading Program donors are: OneAmerica, 92.3 WTTS, Carrier Corporation, Haddad Foundation, The Indianapolis Foundation Library Fund, The Kroger Co. Mary Frances Rubly & Jerry Hummer, Nina Mason Pulliam Charitable Trust and Samarian Foundation. If you should know people from any of these organizations, could you please join us in thanking them for their support?

You are invited to celebrate the Summer Reading Program at Library Night at Victory Field. The game is Monday, July 15 at 7 p.m. with pre-game ceremonies at 6:30 p.m. To RSVP, please contact the Foundation by July 1 at 317-275-4700 or at foundation@indyplfoundation.org.

Donors

The Library Foundation thanks 219 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, the Library Foundation would be grateful.

92.3 WTTS
Bright Ideas
Nina Mason Pulliam Charitable Trust
Teachers Credit Union
The Kroger Co.

Program Support

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Program

Ready to Read – On the Road to Reading
Ready to Read – Packaged Programs
Pop Up Literacy Program (E38)

Snacks and Stories Teen Book Club (WRN)
Welcome Baby Bags (SOU)

Cultural Programs

Hot Jazz for Cool Kids (CEN)
Program Food (PDA)
Ready to Read – Preschool Packaged Program

Collections/IT

Book Club in a Bag
Downey Collection Digitization
Grow With Google Grant
Lilly City Digitization
NEH Digitization
The Public Collection

Lifelong Learning

Aging Well (CEN)
Library Resources for Entrepreneurs (CEN)



10b

May 2019 Media Report

Below is a summary of highlighted media activity in May for electronic, print and social media. This is a limited view, but it includes several activities the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **Indy Library Unveils New Resources on Digital Indy**
Mooresville Times, Weekly View, Southside Times, Urban Times
- **IndyPL's Summer Reading Program: Celebrating 100 Years**
Indianapolis Recorder, Weekly View, Southside Times, Urban Times, Westside Community News, Broad Ripple Gazette, Inside Indiana Business, wishtv.com, fox59.com, wrtv6.com (coverage is continuing in June)
- **New Eagle Branch Opens June 1**
Indianapolis Star, Indianapolis Recorder, Westside Community News, fox59.com, Inside Indiana Business, Indianapolis Business Journal (systemwide capital improvements)
- **Perry Township Students Received IndyPL Library Cards**
Southside Times, Southsider Voice, Weekly View

Other media outreach in May occurred on such Library activities as the McFadden Lecture featuring Ta-Nehisi Coates, Indy 500 Film Festival at Irvington, local branch kickoffs for the Summer Reading Program, Drag Queen Storytime at Central, Call-a-Pacer, and Memorial Day systemwide holiday closings.

3 YouTube videos posted to website:

- Indy 500 Historian Donald Davidson at Central Library
- 2019 Summer Reading Program at The Indianapolis Public Library
- 2019 HR Salary Compensation Study (internal)

1 Library Calendar of Events sent to Govt. Access Channel 16:

- Video spot produced specifically for Channel 16 to broadcast as filler between other programming as needed. The station manager reports it is used multiple times daily throughout the month.

Digital Signage (new entry)

- Posted 22 slides and 5 new videos to all 24 digital signage displays promoting upcoming events and featuring current programs.

Social Media

50 posts published on the official IndyPL Facebook Page - Top performing posts:

- Currently Reading Weekly Book Discussions- Reach of 3k, 3.3k, 2.7k, 2.9k
- Perry Township Library Card Distribution Video- Reach of 11.8k
- Summer Reading Video (TrendyMinds, boosted) - Reach of 8.9k
- The Surprising Benefits of Reading Before Bed- Reach of 7.3k
- What's the one book you always recommend to a friend discussion- Reach of 7.1k
- Central Library named most beautiful library in Indiana by town and County- Reach of 6.3k
- What's the best non-fiction book you've ever read discussion- Reach of 5.6k
- Whenever a new book is released by...discussion- Reach of 5.2k
- IndyPL Job postings- Reach of 4.7k

Topics/Events covered on Facebook: Library events and programs, updates on construction projects, Call-a-Pacer, McFadden Lecture, Book Club in a Bag, #weneeddiversebooks

80 tweets published on the official IndyPL Twitter Page:

- 61.5k Twitter impressions occurred in May
- 1,226 profile visits
- 252 mentions by outside organizations and the media

We also used Instagram (posts and stories) and Pinterest consistently in May.

On Pinterest, we had a total of 110,439 impressions. Pinterest highlights:

- Bibliocommons staff lists
- Bestselling e-books
- Cookbooks
- #WeNeedDiverseBooks
- Literary Tattoos

Print Activity

- African American History Committee/Center for Black Literature and Culture 2019 Event Bookmarks – 1,650 pieces
- Library Card Campaign Envelopes – 3,000 pieces
- Fall Fest 2019 “Slammin Rhymes” Posters and Entry Forms – 830 pieces

Summer Reading Program

- Last Day to Redeem Points Poster – print-ready pdf file
- Branch Point Value Signs – print-ready pdf file
- Rules Booklet (English) – 18,400 pieces
- Teen Programs Bookmarks – 1,150 pieces
- Duct Tape Squishy Art Class Posters – 27 pieces

- Cardboard Portrait Art Class Posters – 27 pieces
- Mask Art Class Posters – 27 pieces
- Story Book Chef Class Posters – 27 pieces
- Super Structure Design Class Posters – 27 pieces
- Blast-Off with Magic Show Posters – 27 pieces
- Animal Meet and Greet Posters – 27 posters
- Hedgehog Hannah Posters – 5 pieces
- Teen Zine Making Workshop Posters – 72 pieces
- Animal Shows-Silly Safaris Posters – 27 pieces
- Snakes Posters – 27 pieces

Adult Summer Reading Program

- Madeline Miller Posters – 37 pieces
- Program Brochure – 3,200 pieces
- Earn and Learn Brochures (English) – 2,500 pieces
- Eagle Branch Grand Opening Magnets – 500 pieces
- Eagle Branch Grand Opening Program - 300 pieces
- Lucha Libro Bookmarks – 2,200 pieces
- Lawrence Branch – Library Logo Sign – 1 piece
- African American History Committee/Center for Black Literature and Culture 2019 Event Bookmarks – 1,000 pieces
- African American History Committee Video Editing 101 for Teens Workshop – 925 pieces
- Early Literacy Conference Flier – print-ready pdf file
- Genre Bookmarks – 3,125 pieces
- Call-an-Indianapolis Indian Bookmarks and Posters – 625 pieces
- Hours and Services Brochure (English) – 13,000 pieces
- Hours and Services Brochure (Spanish) – 5,000 pieces
- Booker Birthday Card (reprint) – 3,000 pieces
- Garfield Park Branch – Virtual Reality Glasses Fliers and Posters – 175 pieces
- Central Library – See Yourself in Tech Fliers and Posters – 489 pieces
- Business Cards – 12 boxes



Board Action Request

10c1

To: IMCPL Board **Meeting Date:** June 24, 2019

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: June 24, 2019

Subject: Finances, Personnel and Travel Resolution 18-2019

Recommendation: Approve Finances, Personnel and Travel Resolution 18-2019

Background: The Finances, Personnel and Travel Resolution 18- 2019 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2019.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 18 - 2019

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of May 2019 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **70905** through **71132** for a total of
\$1,480,693.46 were issued from the operating bank accounts.

EFT numbers **301316** through **301337** and
301341 through **301379** and
301386 through **301424** and
301427 through **301452** and
301458 through **301479** and
1201 through **1212** for a total of

\$2,398,335.11 were issued from the operating bank accounts.

Warrant number **774** **780** for a total of

\$322.96 was issued from the fines bank account.

Warrant numbers **7127** through **7212** for a total of

\$74,315.65 were issued from the gift bank account.

EFT numbers **301337** through **301340** and
301380 through **301385** and
301425 through **301426** and
301425 through **301426** and
301453 through **301457** and
301480 for a total of

\$119,593.43 were issued from the gift bank account.

Warrant numbers **268368** through **268432** for a total of

\$30,851.42 were issued for employee payroll

Direct deposits numbers **180001** through **180599** and
200001 through **200603** and
220001 through **220608** for a total of

\$5,869,089.21 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

\$543,521.81 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

John Andrews

Rev. T.D. Robinson

Crista L. Carlino

Judge Jose D. Salinas

Dr. Terri Jett

Joanne Sanders

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1201	EFT	05/03/2019	FIDELITY INVESTMENTS	5,345.28
1202	EFT	05/03/2019	AMERICAN UNITED LIFE INSURANCE CO	4,016.69
1203	EFT	05/06/2019	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	95,013.60
1204	EFT	05/20/2019	INDIANA DEPARTMENT OF REVENUE	1,215.79
1205	EFT	05/21/2019	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	95,661.30
1206	EFT	05/21/2019	FIDELITY INVESTMENTS	5,345.28
1207	EFT	05/21/2019	AMERICAN UNITED LIFE INSURANCE CO	4,016.69
1208	EFT	05/24/2019	ADP, INC.	6,417.82
1209	EFT	05/24/2019	ADP, INC.	1,050.00
1210	EFT	05/31/2019	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	94,622.57
1211	EFT	05/31/2019	FIDELITY INVESTMENTS	5,345.28
1212	EFT	05/31/2019	AMERICAN UNITED LIFE INSURANCE CO	4,016.69
70905	CHECK	05/02/2019	AT&T	1,863.10
70906	CHECK	05/02/2019	ATC GROUP SERVICES, LLC	2,398.60
70907	CHECK	05/02/2019	BRIGHT IDEAS IN BROAD RIPPLE	3,745.00
70908	CHECK	05/02/2019	CAMPGRLL LLC	165.00
70909	CHECK	05/02/2019	CENTRAL INDIANA HARDWARE	57.90
70910	CHECK	05/02/2019	CITIZENS ENERGY GROUP	3,213.55
70911	CHECK	05/02/2019	DACO GLASS & GLAZING INC	1,517.25
70912	CHECK	05/02/2019	DEBORAH ASANTE	500.00
70913	CHECK	05/02/2019	DON L HAKI MADHUBUTI LEE	6,000.00
70914	CHECK	05/02/2019	EDWARD GEORGE & ASSOCIATES, LLC	660.00
70915	CHECK	05/02/2019	ESSENTIAL ARCHITECTURAL SIGNS, INC	45.00
70916	CHECK	05/02/2019	GOOD SEEDS LLC	375.00
70917	CHECK	05/02/2019	INDIANA STATE MUSEUM	50.00
70918	CHECK	05/02/2019	INDIANAPOLIS NEIGHBORHOOD RESOURCE CENTER	405.00
70919	CHECK	05/02/2019	LESLIE D. REED	400.00
70920	CHECK	05/02/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	800.00
70921	CHECK	05/02/2019	MARION COUNTY TREASURER	3,230.28
70922	CHECK	05/02/2019	MARION CTY STORMWATER MGMT DISTRICT	9,344.40
70923	CHECK	05/02/2019	PEAK-RYZEK, INC.	25,108.81
70924	CHECK	05/02/2019	PFM TRUCK CARE CENTER	43.72
70925	CHECK	05/02/2019	REBECCA THILL	50.00
70926	CHECK	05/02/2019	RUBY TREGNAGO	200.00
70927	CHECK	05/02/2019	SOUTHPORT (PETTY CASH)	45.68
70928	CHECK	05/02/2019	THE BANK OF NEW YORK MELLON TRUST CO N.A	750.00
70929	CHECK	05/02/2019	THE POLIS CENTER	375.00
70930	CHECK	05/02/2019	URBAN LIBRARIES COUNCIL	5,000.00
70931	CHECK	05/09/2019	A CLASSIC PARTY RENTAL CO	2,875.00
70932	CHECK	05/09/2019	AMERICAN LIBRARY ASSOCIATION	267.30
70933	CHECK	05/09/2019	ALLEN IRRIGATION COMPANY, INC.	617.00
70934	CHECK	05/09/2019	ARTS FOR LEARNING INDIANA	810.00
70935	CHECK	05/09/2019	AT&T	1,441.24
70936	CHECK	05/09/2019	AT&T	55.16
70937	CHECK	05/09/2019	AT&T	876.84
70938	CHECK	05/09/2019	AT&T MOBILITY	908.70
70939	CHECK	05/09/2019	AWE DIGITAL LEARNING SOLUTIONS	8,466.00
70940	CHECK	05/09/2019	AXIS ARCHITECTURE & INT., LLC	4,066.31
70941	CHECK	05/09/2019	BEECH GROVE SEWAGE WORKS	651.35
70942	CHECK	05/09/2019	BETH MENG	100.00
70943	CHECK	05/09/2019	BRIGHTWOOD INVESTORS, LLC	4,074.00
70944	CHECK	05/09/2019	BROWNING DAY MULLINS DIERDORF	8,281.60
70945	CHECK	05/09/2019	CAMPGRLL LLC	110.00
70946	CHECK	05/09/2019	CATHERINE BOWIE	100.00
70947	CHECK	05/09/2019	CENTER POINT PRESS	70.11
70948	CHECK	05/09/2019	CENTRAL INDIANA HARDWARE	1,838.35
70949	CHECK	05/09/2019	BRIGHT HOUSE NETWORKS	59.99
70950	CHECK	05/09/2019	CHRISTIAN BOOK DISTRIBUTORS	242.94
70951	CHECK	05/09/2019	CITIZENS ENERGY GROUP	4,249.38
70952	CHECK	05/09/2019	CULLIGAN	23.96

No.	Type	Date	Reference	Amount
70953	CHECK	05/09/2019	DACO GLASS & GLAZING INC	881.80
70954	CHECK	05/09/2019	DAMITA JO WILLIAMS	700.00
70955	CHECK	05/09/2019	DEBORAH ASANTE	200.00
70956	CHECK	05/09/2019	EDGE SYSTEMS GROUP	16,218.75
70957	CHECK	05/09/2019	EMBARQUE	54.00
70958	CHECK	05/09/2019	FLANNER HOUSE OF INDIANAPOLIS, INC	2,716.67
70959	CHECK	05/09/2019	FOUNTAIN BLOCK DEVELOPMENT L.P.	4,963.00
70960	CHECK	05/09/2019	GALE GROUP THE	765.42
70961	CHECK	05/09/2019	GLENDALE MALL	25,375.00
70962	CHECK	05/09/2019	GUARDIAN	15,790.20
70963	CHECK	05/09/2019	HOOSIER AQUATIC CARE	390.00
70964	CHECK	05/09/2019	INDIANA CHAMBER OF COMMERCE	1,016.00
70965	CHECK	05/09/2019	INDIANA NEWSPAPERS, INC.	560.76
70966	CHECK	05/09/2019	JA BERG INC.	1,344.00
70967	CHECK	05/09/2019	JACKSON SYSTEMS, LLC	650.00
70968	CHECK	05/09/2019	JEANNETTE HUESCA	100.00
70969	CHECK	05/09/2019	JEREMY SOUTH	655.00
70970	CHECK	05/09/2019	LSC (PETTY CASH)	215.44
70971	CHECK	05/09/2019	LUNA LANGUAGE SERVICES	264.68
70972	CHECK	05/09/2019	MARTEN CONSTRUCTION MANAGEMENT INC	1,400.00
70973	CHECK	05/09/2019	MAYRA OSEGUERA	200.00
70974	CHECK	05/09/2019	MICHAEL R. TWYMAN	3,333.33
70975	CHECK	05/09/2019	MIKE MULLIN	100.00
70976	CHECK	05/09/2019	PAYPAL	54.10
70977	CHECK	05/09/2019	REBECCA THILL	50.00
70978	CHECK	05/09/2019	RUBY TREGNAGO	100.00
70979	CHECK	05/09/2019	SCHOLASTIC, INC	5,797.50
70980	CHECK	05/09/2019	IMCPL - STENZ CONSTRUCTION CORP. -- RETAINAGE	48,023.27
70981	CHECK	05/09/2019	TECHNOLOGY INTEGRATION GROUP	5,149.64
70982	CHECK	05/09/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	2,000.00
70983	CHECK	05/09/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	626.43
70984	CHECK	05/09/2019	THE WESTIN FORT LAUDERDALE BEACH RESORT	1,056.55
70985	CHECK	05/09/2019	VLADIMIR KRAKOVICH	600.00
70986	CHECK	05/09/2019	YEFIM PASTUKH	600.00
70987	CHECK	05/13/2019	KEVIN TURNER	1,200.00
70988	CHECK	05/13/2019	ROBIN WILLIAMS	600.00
70989	CHECK	05/16/2019	1-800MD, LLC	966.00
70990	CHECK	05/16/2019	ABBY LOPRESTI BROWN	62.06
70991	CHECK	05/16/2019	ACTION PEST CONTROL, INC	600.00
70992	CHECK	05/16/2019	ADP, INC.	593.34
70993	CHECK	05/16/2019	AFSCME COUNCIL IKOC 962	1,735.72
70994	CHECK	05/16/2019	AMERICAN UNITED LIFE INSURANCE CO	3,296.70
70995	CHECK	05/16/2019	AMERICAN UNITED LIFE INSURANCE CO	3,230.85
70996	CHECK	05/16/2019	ANTHEM INSURANCE COMPANIES, INC	343,200.00
70997	CHECK	05/16/2019	APPLIED ENGINEERING SERVICES	3,500.00
70998	CHECK	05/16/2019	INDIANA ASSOCIATION OF HOME EDUCATORS	335.00
70999	CHECK	05/16/2019	ASSOCIATION OF GOVERNMENT ACCOUNTANTS	110.00
71000	CHECK	05/16/2019	BARDACH AWARDS	243.84
71001	CHECK	05/16/2019	BETH MENG	50.00
71002	CHECK	05/16/2019	BRIGHT IDEAS IN BROAD RIPPLE	347.00
71003	CHECK	05/16/2019	BUSINESS FURNITURE CORPORATION	308,854.80
71004	CHECK	05/16/2019	C & J PROMOTIONS	2,638.66
71005	CHECK	05/16/2019	CAMPGRL LLC	165.00
71006	CHECK	05/16/2019	CAREY INTERNATIONAL, INC.	87.44
71007	CHECK	05/16/2019	CASH & CARRY PAPER COMPANY, INC.	351.60
71008	CHECK	05/16/2019	CATHERINE BOWIE	50.00
71009	CHECK	05/16/2019	CENTER POINT PRESS	138.42
71010	CHECK	05/16/2019	CENTRAL INDIANA HARDWARE	21.80
71011	CHECK	05/16/2019	CHAIN STORE GUIDES, LLC	360.00
71012	CHECK	05/16/2019	CITIZENS ENERGY GROUP	13,024.83
71013	CHECK	05/16/2019	DACO GLASS & GLAZING INC	1,420.92
71014	CHECK	05/16/2019	DELL MARKETING L.P.	26,154.23
71015	CHECK	05/16/2019	DUDE SOLUTIONS INC	1,889.34
71016	CHECK	05/16/2019	ELIZABETH FRANKLIN	1,532.13

No.	Type	Date	Reference	Amount
71017	CHECK	05/16/2019	ELLISON EDUCATIONAL EQUIPMENT INC	383.69
71018	CHECK	05/16/2019	EMBARQUE	162.00
71019	CHECK	05/16/2019	GAIL THOMAS STRONG	780.00
71020	CHECK	05/16/2019	GALE GROUP THE	552.66
71021	CHECK	05/16/2019	GO ON GIRL BOOK CLUB	330.00
71022	CHECK	05/16/2019	DR GODWIN A. OGBEIDE	600.00
71023	CHECK	05/16/2019	GREATER BEECH GROVE CHAMBER OF COMMERCE	140.00
71024	CHECK	05/16/2019	INDIANAPOLIS FLEET SERVICES	2,014.71
71025	CHECK	05/16/2019	INDIANAPOLIS POWER & LIGHT COMPANY	67,775.88
71026	CHECK	05/16/2019	INNOVATIVE INTERFACES INCORPORATED	5,412.00
71027	CHECK	05/16/2019	JACKIE NYTES	266.85
71028	CHECK	05/16/2019	JACKSON OIL & SOLVENTS, INC	413.08
71029	CHECK	05/16/2019	JACKSON SYSTEMS, LLC	2,970.00
71030	CHECK	05/16/2019	JEANNETTE HUESCA	50.00
71031	CHECK	05/16/2019	JEREMY SOUTH	720.00
71032	CHECK	05/16/2019	JOAN TRUMPAUER MULHOLLAND FOUNDATION	5,100.00
71033	CHECK	05/16/2019	JP MORGAN CHASE BANK	2,761.14
71034	CHECK	05/16/2019	KEVIN SUMMERS	75.80
71035	CHECK	05/16/2019	KIT MEDIA	900.00
71036	CHECK	05/16/2019	KNOW NO STRANGER, LLC	2,500.00
71037	CHECK	05/16/2019	LESLIE D. REED	400.00
71038	CHECK	05/16/2019	MACALLISTER MACHINERY CO., INC	1,360.35
71039	CHECK	05/16/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	400.00
71040	CHECK	05/16/2019	METAMORPHOSIS CONSULTING SERVICES	750.00
71041	CHECK	05/16/2019	MUNICIPAL CODE CORPORATION	1,365.00
71042	CHECK	05/16/2019	NRP DIRECT	298.65
71043	CHECK	05/16/2019	PCM-G	1,218.60
71044	CHECK	05/16/2019	PFM TRUCK CARE CENTER	962.79
71045	CHECK	05/16/2019	PINNACLE PARTNERS, LLC	14,400.00
71046	CHECK	05/16/2019	PRESIDIO	4,200.00
71047	CHECK	05/16/2019	RADIO LATIN 107.1 FM	699.00
71048	CHECK	05/16/2019	REBECCA THILL	50.00
71049	CHECK	05/16/2019	REPUBLIC WASTE SERVICES	8,173.31
71050	CHECK	05/16/2019	SCHMIDT ASSOCIATES, INC	22,043.41
71051	CHECK	05/16/2019	SIGNARAMA DOWNTOWN INDIANAPOLIS	193.59
71052	CHECK	05/16/2019	AMERICAN SOCIETY OF COMPOSERS, AUTHORS, PUBLISHERS	90.00
71053	CHECK	05/16/2019	SONDHI SOLUTIONS	358.67
71054	CHECK	05/16/2019	TALKING TECH	7,448.00
71055	CHECK	05/16/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	637.05
71056	CHECK	05/16/2019	UNIFORM HOUSE INC. THE	89.04
71057	CHECK	05/16/2019	VICKIE PETERSON	84.75
71058	CHECK	05/16/2019	WEDDING DAY MAGAZINE	500.00
71059	CHECK	05/16/2019	WILLIAM OVERTON	22,250.00
71060	CHECK	05/16/2019	YOUR AUTOMATIC DOOR COMPANY	145.00
71061	CHECK	05/23/2019	APEX BENEFITS GROUP	12,500.00
71062	CHECK	05/23/2019	ARAB TERMITE AND PEST CONTROL INC	107.00
71063	CHECK	05/23/2019	AT&T	1,926.01
71064	CHECK	05/23/2019	AT&T	1,220.60
71065	CHECK	05/23/2019	BOWEN TECHNOVATION	282.00
71066	CHECK	05/23/2019	BUSINESS FURNITURE CORPORATION	13,338.10
71067	CHECK	05/23/2019	CAMPGRLL LLC	165.00
71068	CHECK	05/23/2019	CATHERINE BOWIE	50.00
71069	CHECK	05/23/2019	CHRISTOPHER HINCHCLIFFE	450.00
71070	CHECK	05/23/2019	CITIZENS ENERGY GROUP	2,223.27
71071	CHECK	05/23/2019	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
71072	CHECK	05/23/2019	COMPUTYPE INC.	2,717.83
71073	CHECK	05/23/2019	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	2,675.68
71074	CHECK	05/23/2019	CROSSROADS DOCUMENT SERVICES	1,250.00
71075	CHECK	05/23/2019	EDIBLE INDY	64.00
71076	CHECK	05/23/2019	ELLISON EDUCATIONAL EQUIPMENT INC	769.79
71077	CHECK	05/23/2019	FIS FEDFIS, LLC	1,500.00
71078	CHECK	05/23/2019	GALE GROUP THE	539.85
71079	CHECK	05/23/2019	GAYLORD ARCHIVAL	169.81
71080	CHECK	05/23/2019	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	108.00

No.	Type	Date	Reference	Amount
71081	CHECK	05/23/2019	HORNER INDUSTRIAL SERVICES, INC.	5,484.00
71082	CHECK	05/23/2019	HP PRODUCTS CORPORATION	227.04
71083	CHECK	05/23/2019	IMPACT SIGN & GRAPHICS LLC	499.70
71084	CHECK	05/23/2019	INDIANA NEWSPAPERS, INC.	538.90
71085	CHECK	05/23/2019	INNOVATIVE USERS GROUP	115.00
71086	CHECK	05/23/2019	JACKSON SYSTEMS, LLC	823.00
71087	CHECK	05/23/2019	JEANNETTE HUESCA	50.00
71088	CHECK	05/23/2019	JEREMY SOUTH	480.00
71089	CHECK	05/23/2019	JP MORGAN CHASE BANK	7,153.74
71090	CHECK	05/23/2019	LABEL SOLUTIONS, LLC	3,070.89
71091	CHECK	05/23/2019	LAKESHORE EQUIPMENT COMPANY	296.90
71092	CHECK	05/23/2019	LEGALSHIELD	313.45
71093	CHECK	05/23/2019	LESLIE D. REED	200.00
71094	CHECK	05/23/2019	LIGHTNING TWO WAY RADIO, INC	870.00
71095	CHECK	05/23/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	400.00
71096	CHECK	05/23/2019	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
71097	CHECK	05/23/2019	OCLC INC	10,208.14
71098	CHECK	05/23/2019	OPEN STORAGE SOLUTIONS	2,950.00
71099	CHECK	05/23/2019	PURDUE EXTENSION - MARION COUNTY	11,920.00
71100	CHECK	05/23/2019	READING EQUIPMENT & DISTRIBUTION, LLC	1,267.18
71101	CHECK	05/23/2019	REGIONS BANK PURCHASING CARD	9,146.29
71102	CHECK	05/23/2019	ROBIN WILLIAMS	200.00
71103	CHECK	05/23/2019	SENSORY TECHNOLOGIES	91,903.72
71104	CHECK	05/23/2019	SPRINT PCS	3,748.75
71105	CHECK	05/23/2019	STORYTELLER'S DRUM	125.00
71106	CHECK	05/23/2019	SYSTEMS TECHNOLOGY GROUP, INC.	4,595.00
71107	CHECK	05/23/2019	THE HARMON HOUSE L.L.C.	105.00
71108	CHECK	05/23/2019	TRENDYMINDS, INC.	1,012.50
71109	CHECK	05/23/2019	U.S. POSTAL SERVICE	1,150.00
71110	CHECK	05/23/2019	UNITED PARCEL SERVICE	306.42
71111	CHECK	05/30/2019	ARAB TERMITE AND PEST CONTROL INC	1,712.00
71112	CHECK	05/30/2019	BETH MENG	50.00
71113	CHECK	05/30/2019	IMCPL - BOYLE CONSTRUCTION MNGMNT.,INC.- RETAINAGE	58,558.92
71114	CHECK	05/30/2019	CAROL'S ADVENTURES, LLC	100.00
71115	CHECK	05/30/2019	CATHERINE BOWIE	50.00
71116	CHECK	05/30/2019	CITIZENS ENERGY GROUP	1,156.31
71117	CHECK	05/30/2019	CONNOR FINE PAINTING	29,271.00
71118	CHECK	05/30/2019	EDC EDUCATIONAL SERVICES	1,729.61
71119	CHECK	05/30/2019	FINELINE LAMINATES, INC.	4,133.97
71120	CHECK	05/30/2019	GALE GROUP THE	135.15
71121	CHECK	05/30/2019	HFHE INC.	40.00
71122	CHECK	05/30/2019	IMMIGRANT WELCOME CENTER	1,825.00
71123	CHECK	05/30/2019	INDIANA LIBRARY FEDERATION	25,688.19
71124	CHECK	05/30/2019	INDY SHADES, INC.	390.00
71125	CHECK	05/30/2019	JEANNETTE HUESCA	50.00
71126	CHECK	05/30/2019	LESLIE D. REED	200.00
71127	CHECK	05/30/2019	PAULA SCHEIDLER	30.99
71128	CHECK	05/30/2019	BUTTON UP GRAPHIC DESIGNS, INC.	1,075.00
71129	CHECK	05/30/2019	REBECCA THILL	50.00
71130	CHECK	05/30/2019	SAKURA FUQUA	250.00
71131	CHECK	05/30/2019	SINGLEWIRE SOFTWARE, LLC	3,310.00
71132	CHECK	05/30/2019	THE HARMON HOUSE L.L.C.	105.00
301316	EFT	05/02/2019	ABELL ELEVATOR SERVICE CO	1,662.50
301317	EFT	05/02/2019	ALSCO	376.70
301318	EFT	05/02/2019	AVID AIRLINE PRODUCTS OF RHODE ISLAND, INC	1,969.00
301319	EFT	05/02/2019	BACKGROUND BUREAU INC.	175.00
301320	EFT	05/02/2019	BAKER & TAYLOR	5.76
301321	EFT	05/02/2019	CDW GOVERNMENT, INC.	1,499.50
301322	EFT	05/02/2019	DAMIEN SOLODOW	850.00
301323	EFT	05/02/2019	DENISON PARKING	6,354.21
301324	EFT	05/02/2019	FINELINE PRINTING GROUP	2,195.00
301325	EFT	05/02/2019	FLEET CARE, INC.	149.53
301326	EFT	05/02/2019	G4S SECURE SOLUTIONS (USA) INC.	41,074.97
301327	EFT	05/02/2019	H.J. UMBACH & ASSOCIATES	1,553.96

No.	Type	Date	Reference	Amount
301328	EFT	05/02/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	2,702.31
301329	EFT	05/02/2019	J&G CARPET PLUS	775.00
301330	EFT	05/02/2019	OFFICEWORKS	1,438.81
301331	EFT	05/02/2019	PERFECTION GROUP, INC.	105.00
301332	EFT	05/02/2019	RICHARD LOPEZ ELECTRICAL, LLC	19,597.71
301333	EFT	05/02/2019	RYAN FIRE PROTECTION, INC	822.00
301334	EFT	05/02/2019	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	366.15
301335	EFT	05/02/2019	ULINE	30.67
301336	EFT	05/02/2019	WELLS MASONRY RESTORATION, INC.	250.00
301337	EFT	05/02/2019	WELLS MASONRY RESTORATION, INC.	1,800.00
301341	EFT	05/09/2019	ABELL ELEVATOR SERVICE CO	2,192.00
301342	EFT	05/09/2019	ACORN DISTRIBUTORS, INC	1,683.21
301343	EFT	05/09/2019	ART WITH A HEART	145.00
301344	EFT	05/09/2019	BACKGROUND BUREAU INC.	160.00
301345	EFT	05/09/2019	BAKER & TAYLOR	4,933.12
301346	EFT	05/09/2019	BAKER & TAYLOR	2,170.86
301347	EFT	05/09/2019	BAKER & TAYLOR	49,446.34
301348	EFT	05/09/2019	BARNES & THORNBURG	126.00
301349	EFT	05/09/2019	CDW GOVERNMENT, INC.	365.78
301350	EFT	05/09/2019	DANCORP INC. DBA DANCO	500.00
301351	EFT	05/09/2019	DEMCO, INC.	3,038.51
301352	EFT	05/09/2019	EBSCO INFORMATION SERVICES	39.69
301353	EFT	05/09/2019	FAMILYTIMEENTERTAINMENT,INC	285.00
301354	EFT	05/09/2019	FINELINE PRINTING GROUP	6,882.00
301355	EFT	05/09/2019	G4S SECURE SOLUTIONS (USA) INC.	139.19
301356	EFT	05/09/2019	INDIANA PLUMBING AND DRAIN LLC	1,222.75
301357	EFT	05/09/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,581.00
301358	EFT	05/09/2019	INGRAM LIBRARY SERVICES	6,278.61
301359	EFT	05/09/2019	IRVINGTON PRESBYTERIAN CHURCH	937.50
301360	EFT	05/09/2019	J&G CARPET PLUS	1,425.00
301361	EFT	05/09/2019	KLINES QUALITY WATER, INC	65.55
301362	EFT	05/09/2019	MIDWEST TAPE - AUDIOBOOKS ONLY	1,007.30
301363	EFT	05/09/2019	MIDWEST TAPE - PROCESSED DVDS	7,279.34
301364	EFT	05/09/2019	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	22,943.93
301365	EFT	05/09/2019	MIDWEST TAPE NON PROCESSED	309.95
301366	EFT	05/09/2019	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	8,860.43
301367	EFT	05/09/2019	MIDWEST TAPE, LLC	11,428.15
301368	EFT	05/09/2019	OVERDRIVE INC	48,965.06
301369	EFT	05/09/2019	P.V. SUPA INC.	171,551.00
301370	EFT	05/09/2019	PERFECTION GROUP, INC.	2,982.93
301371	EFT	05/09/2019	RECORD AUTOMATIC DOORS, INC	348.88
301372	EFT	05/09/2019	RECORDED BOOKS	10,396.56
301373	EFT	05/09/2019	RICHARD LOPEZ ELECTRICAL, LLC	2,373.96
301374	EFT	05/09/2019	STENZ CONSTRUCTION CORPORATION	432,209.50
301375	EFT	05/09/2019	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,670.00
301376	EFT	05/09/2019	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,041.43
301377	EFT	05/09/2019	TITAN ASSOCIATES	68,109.58
301378	EFT	05/09/2019	UNIQUE MANAGEMENT SERVICES, INC	5,907.42
301379	EFT	05/09/2019	VALUE LINE PUBLISHING INC.	1,400.00
301386	EFT	05/16/2019	ABELL ELEVATOR SERVICE CO	6,097.50
301387	EFT	05/16/2019	ACORN DISTRIBUTORS, INC	1,833.20
301388	EFT	05/16/2019	AUSTIN BOOK SALES	260.77
301389	EFT	05/16/2019	BACKGROUND BUREAU INC.	305.00
301390	EFT	05/16/2019	BAKER & TAYLOR	1,783.95
301391	EFT	05/16/2019	BAKER & TAYLOR	377.05
301392	EFT	05/16/2019	BAKER & TAYLOR	11,294.15
301393	EFT	05/16/2019	BRODART COMPANY CONTINUATIONS	1,684.61
301394	EFT	05/16/2019	CDW GOVERNMENT, INC.	1,711.16
301395	EFT	05/16/2019	CITIZENS THERMAL ENRGY.	51,874.02
301396	EFT	05/16/2019	DELTA DENTAL	11,131.42
301397	EFT	05/16/2019	EBSCO INFORMATION SERVICES	313.22
301398	EFT	05/16/2019	FINELINE PRINTING GROUP	4,046.00
301399	EFT	05/16/2019	G4S SECURE SOLUTIONS (USA) INC.	30,483.61
301400	EFT	05/16/2019	GRAINGER	296.14

No.	Type	Date	Reference	Amount
301401	EFT	05/16/2019	INDIANA PLUMBING AND DRAIN LLC	1,401.00
301402	EFT	05/16/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	73,654.26
301403	EFT	05/16/2019	INGRAM LIBRARY SERVICES	1,477.51
301404	EFT	05/16/2019	IRISH MECHANICAL SERVICES, INC.	27,850.00
301405	EFT	05/16/2019	J&G CARPET PLUS	1,975.00
301406	EFT	05/16/2019	LEVEL (3) COMMUNICATIONS, LLC	3,134.06
301407	EFT	05/16/2019	LUNA MUSIC	4,272.64
301408	EFT	05/16/2019	MARK'S VACUUM & JANITORIAL SUPPLIES	1,581.00
301409	EFT	05/16/2019	MIDWEST TAPE - AUDIOBOOKS ONLY	1,090.43
301410	EFT	05/16/2019	MIDWEST TAPE - PROCESSED DVDS	6,810.36
301411	EFT	05/16/2019	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	9,015.76
301412	EFT	05/16/2019	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,116.04
301413	EFT	05/16/2019	MIDWEST TAPE, LLC	172.22
301414	EFT	05/16/2019	MOORE INFORMATION SERVICES, INC	887.00
301415	EFT	05/16/2019	OVERDRIVE INC	17,049.23
301416	EFT	05/16/2019	PERFECTION GROUP, INC.	1,684.85
301417	EFT	05/16/2019	RECORDED BOOKS	1,362.32
301418	EFT	05/16/2019	DANIEL HOFMANN	11,584.00
301419	EFT	05/16/2019	RICHARD LOPEZ ELECTRICAL, LLC	29,169.00
301420	EFT	05/16/2019	RICOH USA, INC. - 12882	4,699.42
301421	EFT	05/16/2019	TITAN ASSOCIATES	936.00
301422	EFT	05/16/2019	ULINE	914.90
301423	EFT	05/16/2019	UNIQUE MANAGEMENT SERVICES, INC	5,876.42
301424	EFT	05/16/2019	VALUE LINE PUBLISHING INC.	1,103.00
301427	EFT	05/23/2019	BAKER & TAYLOR	2,286.53
301428	EFT	05/23/2019	BAKER & TAYLOR	28.60
301429	EFT	05/23/2019	BAKER & TAYLOR	17,792.85
301430	EFT	05/23/2019	BAKER & TAYLOR	1.47
301431	EFT	05/23/2019	BOYLE CONSTRUCTION MANAGEMENT, INC.	188,464.71
301432	EFT	05/23/2019	CDW GOVERNMENT, INC.	216.03
301433	EFT	05/23/2019	DEMCO, INC.	984.16
301434	EFT	05/23/2019	EBSCO INFORMATION SERVICES	4.07
301435	EFT	05/23/2019	FAMILYTIMEENTERTAINMENT,INC	250.00
301436	EFT	05/23/2019	FINELINE PRINTING GROUP	5,488.00
301437	EFT	05/23/2019	FLEET CARE, INC.	108.00
301438	EFT	05/23/2019	INGRAM LIBRARY SERVICES	1,230.05
301439	EFT	05/23/2019	JCOS, INC.	24,595.69
301440	EFT	05/23/2019	KLINES QUALITY WATER, INC	8.00
301441	EFT	05/23/2019	LOCKERBIE SQUARE CABINET CO	3,540.00
301442	EFT	05/23/2019	MIDWEST TAPE - AUDIOBOOKS ONLY	1,047.70
301443	EFT	05/23/2019	MIDWEST TAPE - PROCESSED DVDS	6,656.57
301444	EFT	05/23/2019	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	99.68
301445	EFT	05/23/2019	MIDWEST TAPE NON PROCESSED	551.18
301446	EFT	05/23/2019	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	9,382.86
301447	EFT	05/23/2019	MIDWEST TAPE, LLC	383.51
301448	EFT	05/23/2019	OVERDRIVE INC	30,335.70
301449	EFT	05/23/2019	RECORDED BOOKS	263.94
301450	EFT	05/23/2019	RICOH USA, INC. - 12882	10,132.17
301451	EFT	05/23/2019	STAPLES	11,970.25
301452	EFT	05/23/2019	TYLER TECHNOLOGIES, INC.	4,212.72
301458	EFT	05/30/2019	ABELL ELEVATOR SERVICE CO	612.50
301459	EFT	05/30/2019	BAKER & TAYLOR	1,268.15
301460	EFT	05/30/2019	BAKER & TAYLOR	478.47
301461	EFT	05/30/2019	BAKER & TAYLOR	11,442.64
301462	EFT	05/30/2019	BOYLE CONSTRUCTION MANAGEMENT, INC.	338,565.63
301463	EFT	05/30/2019	BRODART COMPANY CONTINUATIONS	125.99
301464	EFT	05/30/2019	CDW GOVERNMENT, INC.	21,245.91
301465	EFT	05/30/2019	EBSCO INFORMATION SERVICES	27,540.00
301466	EFT	05/30/2019	FINELINE PRINTING GROUP	447.00
301467	EFT	05/30/2019	G4S SECURE SOLUTIONS (USA) INC.	31,183.29
301468	EFT	05/30/2019	INDIANA PLUMBING AND DRAIN LLC	752.00
301469	EFT	05/30/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	157.81
301470	EFT	05/30/2019	INGRAM LIBRARY SERVICES	1,740.04
301471	EFT	05/30/2019	LUNA MUSIC	2,427.25

No.	Type	Date	Reference	Amount
301472	EFT	05/30/2019	MIDWEST TAPE - AUDIOBOOKS ONLY	114.27
301473	EFT	05/30/2019	MIDWEST TAPE - PROCESSED DVDS	2,973.39
301474	EFT	05/30/2019	MIDWEST TAPE NON PROCESSED	449.90
301475	EFT	05/30/2019	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	2,808.28
301476	EFT	05/30/2019	MIDWEST TAPE, LLC	600.05
301477	EFT	05/30/2019	PERFECTION GROUP, INC.	787.50
301478	EFT	05/30/2019	RECORDED BOOKS	801.33
301479	EFT	05/30/2019	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	247.75
				<u>3,879,028.57</u>

Summary by Transaction Type:

Computer Check	\$ 1,480,693.46
EFT Check	\$ 2,398,335.11
Total Payments	\$ 3,879,028.57
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Amount
774	CHECK	05/02/2019	KERR, ERIN MARIE	24.00
775	CHECK	05/02/2019	NATALIE RODRIGUEZ	30.00
776	CHECK	05/02/2019	PAMELA LYNN MANNING	26.99
777	CHECK	05/09/2019	RONALD BROWING	21.98
778	CHECK	05/09/2019	WASHBURN UNIVERSITY	177.00
779	CHECK	05/16/2019	LINDA EPPLE	32.99
780	CHECK	05/30/2019	LUBA WINSHIP	10.00
Total				<u><u>\$ 322.96</u></u>

Summary by Transaction Type:

Computer Check	\$322.96
EFT Check	\$0.00
Total Payments	\$322.96
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
7127	CHECK	05/02/2019	CLAUDINE POLLEY	17.10
7128	CHECK	05/02/2019	CREATIVE AQUATIC SOLUTIONS, LLC	293.70
7129	CHECK	05/02/2019	CROUCHING TIGERS	375.00
7130	CHECK	05/02/2019	INDIANA WRITER'S CENTER	400.00
7131	VOID	05/02/2019	JAPAN-AMERICA SOCIETY OF INDIANA, INC	0.00
7132	CHECK	05/02/2019	JEREMY SOUTH	725.00
7133	CHECK	05/02/2019	MACKENZIE WOLF	1,500.00
7134	CHECK	05/02/2019	MARION COUNTY PUBLIC HEALTH DEPARTMENT	200.00
7135	CHECK	05/02/2019	PETER VICKERY	300.00
7136	CHECK	05/02/2019	PHOENIX RISING DANCE STUDIOS INC	65.00
7137	CHECK	05/02/2019	RAYMOND GEDDES & COMPANY, INC.	73.44
7138	CHECK	05/02/2019	REBECCA L. EDIE	300.00
7139	CHECK	05/02/2019	SHERRY HONG	300.00
7140	CHECK	05/02/2019	SPRING MILL ELEMENTARY SCHOOL	100.00
7141	CHECK	05/02/2019	THE HARMON HOUSE L.L.C.	245.00
7142	CHECK	05/02/2019	TRACEY BLEDSOE	100.00
7143	CHECK	05/03/2019	JAPAN-AMERICA SOCIETY OF INDIANA, INC	100.00
7144	CHECK	05/09/2019	CONTINENTAL BROADCAST GROUP, LLC	275.00
7145	CHECK	05/09/2019	INDIANA WRITER'S CENTER	400.00
7146	CHECK	05/09/2019	INDY FT LIONS	75.00
7147	CHECK	05/09/2019	JEREMY SOUTH	500.00
7148	CHECK	05/09/2019	LILLIE FORD	150.00
7149	CHECK	05/09/2019	MACKENZIE WOLF	2,000.00
7150	CHECK	05/09/2019	NICOLA MITCHELL	200.00
7151	CHECK	05/09/2019	PEGGY WEHR	173.90
7152	CHECK	05/09/2019	PERRY A. SCOTT	300.00
7153	CHECK	05/09/2019	PHOENIX RISING DANCE STUDIOS INC	65.00
7154	CHECK	05/09/2019	RICHARD E. GRAEF	300.00
7155	CHECK	05/09/2019	ROSIE I. PETTYGRUE	300.00
7156	CHECK	05/09/2019	DR. RUTH L. LAMBERT	325.00
7157	CHECK	05/09/2019	SPRING MILL ELEMENTARY SCHOOL	85.75
7158	CHECK	05/09/2019	SUE KENNEDY	175.00
7159	CHECK	05/09/2019	SUSAN DAVIS	112.23
7160	CHECK	05/09/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	6,319.96
7161	CHECK	05/09/2019	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,437.59
7162	CHECK	05/09/2019	TORIA R. SANDERS/EASTSIDE TUTORS	480.00
7163	CHECK	05/09/2019	YARDART	95.00
7164	CHECK	05/09/2019	YU JIN	300.00
7165	CHECK	05/16/2019	LUDEKER LLC	500.00
7166	CHECK	05/16/2019	CLOWES MEMORIAL HALL OF BUTLER UNIVERSITY	5,293.00
7167	CHECK	05/16/2019	CONTINENTAL BROADCAST GROUP, LLC	525.00
7168	CHECK	05/16/2019	DENYCE MALONE	54.96
7169	CHECK	05/16/2019	FATHERS & FAMILIES CENTER	1,000.00
7170	CHECK	05/16/2019	FUN EXPRESS, LLC	276.88
7171	CHECK	05/16/2019	INDIANA WRITER'S CENTER	200.00
7172	CHECK	05/16/2019	JEREMY SOUTH	1,250.00
7173	CHECK	05/16/2019	JULIE BECKEL YAGER	300.00
7174	CHECK	05/16/2019	KEITH PASHALL	500.00
7175	CHECK	05/16/2019	LOVING GUIDANCE, INC.	1,000.00
7176	CHECK	05/16/2019	WFYI TV FYI PRODUCTIONS	1,000.00
7177	CHECK	05/16/2019	MYRENE BROWN	100.00
7178	CHECK	05/16/2019	PHOENIX RISING DANCE STUDIOS INC	130.00
7179	CHECK	05/16/2019	RUTH HANS	98.41

No.	Type	Date	Reference	Amount
7180	CHECK	05/16/2019	SHANIKA HEYWARD	370.15
7181	CHECK	05/16/2019	THE HARMON HOUSE L.L.C.	50.00
7182	CHECK	05/16/2019	TIA JAH WYNNE AYERS	52.09
7183	CHECK	05/16/2019	WORLD BOOK, INC.	34,700.00
7184	CHECK	05/16/2019	YALONDA J. BROWN	225.00
7185	CHECK	05/23/2019	CHARLES INGRAM	150.00
7186	CHECK	05/23/2019	CONTINENTAL BROADCAST GROUP, LLC	250.00
7187	CHECK	05/23/2019	CROSSROADS DOCUMENT SERVICES	241.83
7188	CHECK	05/23/2019	DAMITA JO WILLIAMS	150.00
7189	CHECK	05/23/2019	GLENNS VALLEY ELEMENTARY	100.00
7190	CHECK	05/23/2019	INDIANA WRITER'S CENTER	200.00
7191	CHECK	05/23/2019	JONI METCALF-KEMP	377.96
7192	CHECK	05/23/2019	JP MORGAN CHASE BANK	250.76
7193	CHECK	05/23/2019	LOVING GUIDANCE, INC	1,311.00
7194	CHECK	05/23/2019	MAYRA OSEGUERA	100.00
7195	CHECK	05/23/2019	PRECISE PRINTING PLUS SIGNS	110.00
7196	CHECK	05/23/2019	REGIONS BANK PURCHASING CARD	100.00
7197	CHECK	05/23/2019	RUBY TREGNAGO	300.00
7198	CHECK	05/23/2019	SHANIKA HEYWARD	188.91
7199	CHECK	05/23/2019	SHELBY GRAAM	17.03
7200	CHECK	05/23/2019	THE ANTOINE COMPANY	1,000.00
7201	CHECK	05/23/2019	THE HARMON HOUSE L.L.C.	210.00
7202	CHECK	05/30/2019	BRUCE BENTON	499.00
7203	CHECK	05/30/2019	DAMITA JO WILLIAMS	380.00
7204	CHECK	05/30/2019	JEREMY SOUTH	250.00
7205	CHECK	05/30/2019	JIM HORTON	175.00
7206	CHECK	05/30/2019	MARIA R. MANALANG	100.00
7207	CHECK	05/30/2019	MAYRA OSEGUERA	200.00
7208	CHECK	05/30/2019	RUBY TREGNAGO	300.00
7209	CHECK	05/31/2019	ABRACADABRA	200.00
7210	CHECK	05/31/2019	CAMPGRLL LLC	165.00
7211	CHECK	05/31/2019	CELESTINE BLOOMFIELD	200.00
7212	VOID	05/31/2019	NICOLA MITCHELL	851.00
301337	EFT	05/02/2019	BAKER & TAYLOR	3,028.24
301338	EFT	05/02/2019	FINELINE PRINTING GROUP	1,065.00
301339	EFT	05/02/2019	G4S SECURE SOLUTIONS (USA) INC.	219.75
301340	EFT	05/02/2019	INGRAM LIBRARY SERVICES	368.76
301380	EFT	05/09/2019	BAKER & TAYLOR	2,219.08
301381	EFT	05/09/2019	BAKER & TAYLOR	202.03
301382	EFT	05/09/2019	BAKER & TAYLOR	19.07
301383	EFT	05/09/2019	BAKER & TAYLOR	992.63
301384	EFT	05/09/2019	FINELINE PRINTING GROUP	3,080.00
301385	EFT	05/09/2019	GREATER TALENT NETWORK, INC.	22,500.00
301425	EFT	05/16/2019	BAKER & TAYLOR	101.30
301426	EFT	05/16/2019	FINELINE PRINTING GROUP	4,501.00
301453	EFT	05/23/2019	FINELINE PRINTING GROUP	6,202.00
301454	EFT	05/23/2019	INDPLS-MARION COUNTY PUBLIC LIBRARY	67.88
301455	EFT	05/23/2019	INGRAM LIBRARY SERVICES	472.00
301456	EFT	05/23/2019	OVERDRIVE INC	298.00
301457	EFT	05/23/2019	TOY INVESTMENTS, INC	706.64
301480	EFT	05/30/2019	BAKER & TAYLOR	85.40
Total				121,295.43

Summary by Transaction Type:

Computer Check	\$ 74,315.65
EFT Check	\$ 46,128.78
Total Payments	\$ 119,593.43
Total Voided Items	\$ 851.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

June 24, 2019

PERSONNEL ACTIONS

RESOLUTION 18-2019

NEW HIRES:

- Claire Manfroy, Hourly Library Assistant II (FTE), Glendale, \$13.00 per hour, Effective: 05/07/2019
- Ian Grube, Page, Glendale, \$9.15 per hour, Effective: 05/07/2019
- Thomas Robison, Hourly Summer Reading Clerk, East Washington, \$10.50 per hour, Effective: 05/20/2019
- Hannah Hellman, Hourly Summer Reading Clerk, Southport, \$10.50 per hour, Effective: 05/20/2019
- Catherine Stringer, Hourly Summer Reading Clerk, Southport, \$10.50 per hour, Effective: 05/20/2019
- Karen Brooking, Hourly Summer Reading Clerk, Decatur, \$10.50 per hour, Effective: 05/29/2019
- Zoe Young, Hourly Summer Reading Clerk, Decatur, \$10.50 per hour, Effective: 05/29/2019
- Jordan Mills, Hourly Summer Reading Clerk, Eagle, \$10.50 per hour, Effective: 05/29/2019
- Abigail Hendon, Hourly Summer Reading Clerk, Eagle, \$10.50 per hour, Effective: 05/29/2019
- Terri Bevers, Hourly Library Assistant II (SUB), Southport, \$13.00 per hour, Effective: 05/29/2019
- Daljeet Bhatti, Page, Glendale, \$9.15 per hour, Effective: 06/04/2019
- Denise Gimlich, Page, Haughville, \$9.15 per hour, Effective: 05/20/2019
- Makaylia Muhammad, Page, Michigan Road, \$9.15 per hour, Effective: 05/20/2019
- Isabelle Coker, Page, Franklin Road, \$9.15 per hour, Effective: 05/20/2019
- Lorette Takacs from Page, Pike, \$10.45 per hour to Hourly Library Assistant II (SUB), Pike, \$13.00 per hour, Effective: 06/09/2019
- Robin Hanks from Library Assistant II, Part-Time, Wayne, \$13.00 per hour to Public Services Librarian, East 38th, \$18.00 per hour, Effective: 05/12/2019
- Fiona Dwyer, Hourly Summer Reading Clerk, Learning Curve, \$10.50 per hour, Effective: 05/29/2019
- Abigail Yohler, Hourly Summer Reading Clerk, Beech Grove, \$10.50 per hour, Effective: 05/29/2019
- De'Ante Webster, Page, Central, \$9.15 per hour, Effective: 06/04/2019
- Taylor Baugh, Page, Southport, \$9.15 per hour, Effective: 06/04/2019
- Andrew Heckroth, Public Services Librarian, College, \$18.45 per hour, Effective: 06/04/2019
- Grace Polak, Page, Nora, \$9.15 per hour, Effective: 06/04/2019
- Riley Feller, Hourly Events Assistant, Events, \$13.00 per hour, Effective: 06/04/2019
- Siana Fox, Hourly Summer Reading Clerk, Decatur, \$10.50 per hour, Effective: 05/29/2019
- Kameron Elmore, Hourly Summer Reading Clerk, College, \$10.50 per hour, Effective: 05/29/2019
- Sophia Rowland, Page, Wayne, \$9.15 per hour, Effective: 06/04/2019
- Scoey Steward, Page, Wayne, \$9.15 per hour, Effective: 06/04/2019
- Nia Carter, Hourly Summer Reading Clerk, College, \$10.50 per hour, Effective: 05/29/2019
- Lucas Foley, Hourly Summer Reading Clerk, Learning Curve, \$10.50 per hour, Effective: 05/29/2019
- Alyssa Diekhoff, Hourly Library Assistant II (SUB), Southport, \$13.00 per hour, Effective: 06/04/2019

- Evan Brandenburg, Page, Southport, \$9.15 per hour, Effective: 06/04/2019
- Arriel Vinson, Hourly Summer Reading Clerk, Spades Park, \$10.50 per hour, Effective: 06/17/2019

INTERNAL CHANGES:

- Cedric Georges from Page, Irvington, \$10.00 per hour to Hourly Summer Reading Clerk, Irvington, \$10.50 per hour, Effective: 05/26/2019
- Brigid Maguire from Page, Irvington, \$9.15 per hour to Hourly Summer Reading Clerk, Irvington, \$10.50 per hour, Effective: 05/26/2019
- Suzanne Bartholomew from Hourly Public Services Associate I, Central, \$14.07 per hour to Library Assistant II, Part-Time, \$13.00 per hour, Effective: 05/26/2019
- Rachel Oliver from Page, Lawrence, \$9.15 per hour to Hourly Summer Reading Clerk, Lawrence, \$10.50 per hour, Effective: 05/26/2019
- Rhonda Oliver, Manager, Brightwood, Neighborhood, \$25.14 per hour to Manager, Brightwood, Community, \$26.40 per hour, Effective: 04/28/2019
- Anavrin Reeves-Woods from Page, Brightwood, \$9.15 per hour to Hourly Summer Reading Clerk, Brightwood, \$10.50 per hour, Effective: 05/26/2019
- Rachel Thomas, Page, Southport to Page, Franklin Road, No Change in Pay, Effective: 06/09/2019
- Kyala Taylor from Page, East 38th, \$9.15 per hour to Hourly Summer Reading Clerk, East 38th, \$10.50 per hour, Effective: 05/26/2019
- Lucy Wortham from Hourly Public Services Associate I, \$14.07 per hour to Activity Guide, Learning Curve, \$15.34 per hour, Effective: 06/09/2019
- Maggie Ward from Supervisor Librarian, Outreach, \$20.22 per hour to Manager, Outreach, \$24.31 per hour, Effective: 06/23/2019
- Reid Delehanty from Hourly Job Center Assistant, Eagle, \$11.04 per hour to Computer Lab Assistant II, Central, \$13.00 per hour, Effective: 06/23/2019
- Cordia Watkins from Membership Access Coordinator, Public Services, \$23.60 per hour to Manager, Circulation, Public Services, \$25.01 per hour, Effective: 06/09/2019
- Jessica Moore from Program Specialist, Program Development, \$26.18 per hour to Diversity & Inclusion Officer, CEO, \$30.28 per hour, Effective: 07/07/2019
- Shanika Heyward from Manager, East 38th, \$27.25 per hour to Area Resource Manager, Public Services, \$29.32 per hour, Effective: 06/23/2019
- Joan Emmert from Manager, InfoZone, \$26.32 per hour to Area Resource Manager, Public Services, \$29.32 per hour, Effective: 06/23/2019
- Gregory Hill from Manager, Lawrence, \$27.14 per hour to Area Resource Manager, Public Services, \$29.32 per hour, Effective: 06/23/2019

RE-HIRES:

- Kestrel Jones, Hourly Summer Reading Clerk, Pike, \$11.85 per hour, Effective: 05/12/2019
- Azucena Guerrerro-Ruiz, Hourly Summer Reading Clerk, Haughville, \$10.50 per hour, Effective: 05/20/2019
- Lillie Ford, Hourly Summer Reading Clerk, East 38th, \$10.50 per hour, Effective: 05/20/2019

SEPARATIONS:

- Luke Fillenwarth, Page, Franklin Road, 11 months, Effective: 04/30/2019

- Barbara Stewart, Hourly Library Assistant II (FTE), Warren, 2 years and 4 months, Effective: 05/31/2019
- Melanie Wissel, Manager, Program Development, 31 years and 2 months, Effective: 05/31/2019
- Daphne Tull, Computer Lab Assistant II, Central, 19 years and 11 months, Effective: 05/11/2019
- Brian Robinson, Page, East 38th, 7 months, Effective: 01/14/2019
- Lauren Courtney, Page, Wayne, 3 years, Effective: 05/25/2018
- Emily Buckler, Hourly Public Services Associate I, Franklin Road, 10 months, Effective: 05/16/2019
- Kristi Schneider, Public Services Librarian, Central Adult Reference, 15 years and 9 months, Effective: 05/13/2019
- Sarah Winterheimer, Page, Glendale, 4 years and 8 months, Effective: 06/01/2019
- Amy Lawrence, Team Member, Shipping & Receiving, 2 years and 3 months, Effective: 06/28/2019
- James Konja, Computer Lab Assistant II, Brightwood, 7 months, Effective: 06/07/2019
- Steven Fetter-Salmon, Public Services Associate II, Wayne, 4 years and 5 months, Effective: 06/01/2019
- Ladeja McGee, Hourly Library Assistant II, East 38th, 6 years and 5 months, Effective: 05/21/2019
- Amy Summer, Hourly Public Services Associate I, Lawrence, 4 months, Effective: 06/08/2019
- Clayton Seitz, Hourly Job Center Assistant, Central Adult Reference, 1 year and 4 months, Effective: 06/12/2019
- Elizabeth Najjar, Hourly Public Services Associate I, Central Adult Reference, 10 years and 4 months, Effective: 06/11/2019

INACTIVE:

- Marissa Ballestaos, Page, Warren, Effective: 06/05/2019

RE-ACTIVATE:

- Greta Herbertz, Hourly Summer Reading Clerk, Irvington, \$10.50 per hour, Effective: 05/20/2019
- Laura Miller, Hourly Summer Reading Clerk, Lawrence, \$11.85 per hour, Effective: 05/26/2019
- Katherine Danforth, Hourly Summer Reading Clerk, Lawrence, \$10.50 per hour, Effective: 05/26/2019
- Andrea Harshbarger, Hourly Summer Reading Clerk, Lawrence, \$10.50 per hour, Effective: 05/26/2019
- S. Courtney Stewart, Hourly Library Assistant II (SUB), InfoZone, \$13.00 per hour, Effective: 05/12/2019
- Abigail Maitland, Hourly Summer Reading Clerk, Southport, \$10.50 per hour, Effective: 05/26/2019
- Elizabeth Hosty, Hourly Summer Reading Clerk, Southport, \$10.50 per hour, Effective: 05/26/2019
- Henry Dawson, Page, Southport, \$9.15 per hour, Effective: 05/19/2019
- Emily Rasmussen, Page, West Indianapolis, \$10.50 per hour, Effective: 05/12/2019

RECLASSIFICATION: (None Reported)

CORRECTION:

- Robyn McKinney from Page, East 38th, \$9.33 per hour to Hourly Summer Reading Clerk, East 38th, \$11.85 per hour, Effective: 05/26/2019

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**TRAVEL AND TRAINING ACTION**

RESOLUTION 18 - 2019

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:**BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Lodging	Travel/Mileage	Per Diem	Total
Mollie Beaumont	Curve	1403	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Theresa Breach	OUT	2025	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Katie Bulloff	COM	1600	Columbus, OH	IDEAL 2019 Conference	101	\$250.00	\$500.00		\$60.00	\$810.00
Andrew Davis	BGR	2028	Carmel, IN	Youth Services Conference	101	\$ 265.00				\$265.00
Shelby Graam	FSQ	2011	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Katherine Lerg	HR	1700	Grand Rapids, MI	Internal Investigations Cert.	101	\$2,195.00		\$300.00	\$60.00	\$2,555.00
Jessica Neeb-Smith	WAY	2019	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Jackie Nytes	CEO	1000	San Antonio, TX	Indy Chamber	101	\$4,200.00		\$600.00	\$75.00	\$4,875.00
Shannon O'Donnell	WRN	2022	Carmel, IN	Youth Services Conference	101	\$265.00		\$9.28		\$274.28
Olanike Olaniyi	EAG	1700	Carmel, IN	Youth Services Conference	101	\$180.00		\$60.00		\$240.00
Shelby Peak	LAW	2013	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Dorienne Smither	EWA	2009	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Kevin Summers	SOU	2017	Carmel, IN	Youth Services Conference	101	\$180.00				\$180.00
Kellie Terry	COM	1600	Columbus, OH	IDEAL 2019 Conference	101	\$250.00	\$500.00	\$220.00	\$60.00	\$1,030.00
Jayne Walters	WIN	2020	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
Carrie Waterson	COM	1600	Munice, IN	Midwest Writers Workshop	101	\$289.00		\$148.48		\$437.48
Kirsten Weaver	PDA	1500	Carmel, IN	Youth Services Conference	101	\$180.00	\$41.76			\$221.76
Sarah Woodruff	EAG	2007	Carmel, IN	Youth Services Conference	101	\$265.00				\$265.00
					101					\$0.00
					101					\$0.00
					101					\$0.00
					101					\$0.00
					101					\$0.00
					101					\$0.00

\$13,008.52

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
JUNE 11, 2019**

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Tuesday, June 11, 2019 at 5:10 p.m., pursuant to notice given.

1. Call To Order

Ms. Sanders called the meeting to order.

2. Roll Call

Members present: Mr. Andrews, Ms. Carlino, Dr. Jett, Ms. Payne, Judge Salinas and Ms. Sanders

Members absent: Rev. Robinson

COMMITTEE REPORTS

3. Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino) – Staff Liaison: Sharon Smith

Briefing Report – Eagle Branch Construction Progress for May 2019

On June 1, 2019 the new Eagle Branch opened for public services. Work will continue with the installation of the exterior metal panels, landscaping and punchlist items.

Summary Construction Budget Update

Project funded by the 2017B Construction Bond (Fund 478)

- | | |
|---------------------------------|--|
| • Construction Contingency | \$619,472 |
| • Expenses Contingency | \$319,576 (Includes \$129,168 for PV System) |
| • Remaining Contingency | \$299,896 |
| • Percent Remaining Contingency | 48.4% |

Judge Salinas inquired about the flow of patrons at the newly opened branch. Ms. Smith responded that patrons experienced some difficulty in locating the adult area which was further back in the building. Additional signage will be placed to address this issue.

Ms. Smith also shared that she expects more patrons using the building once the Eagle sign has been installed on Moller Road.

Briefing Report – Brightwood Branch Construction Progress for May 2019

Major milestone work completed in May includes placement of the structural steel framework and the roof joists. The West Parking Lot sub-base has been completed expanding the available work area on the site. Boyle Construction Management has been able to maintain access through the alley during construction.

Major milestone work to be completed in June includes installation of the under-slab plumbing electrical items and pouring of the concrete floor slab. Exterior framing will commence after the metal roof decking is completed. Work on the south entrance drive will continue.

Construction Schedule Update

- Pour Floor Slab Week of June 17, 2019
- Begin Interior Framing Week of June 24, 2019
- Substantial Completion November 15, 2019

Ms. Smith advised that the project is approximately three weeks behind schedule due to weather and other issues but construction continues to move forward.

Briefing Report – Wayne Branch Project Update for May 2019

The Wayne Branch Renovation Project is part of the capital projects outlined in the Strategic Plan. R and B Architects leads the design team and we are moving forward to have the Project ready to begin construction later in 2019.

The total project budget is \$1,500,000 and will be funded by the Series 2019 Bond.

Project Schedule

Present Design to Facilities Committee	July 9, 2019
Construction Project Out to Bid	September 2019
Present Bid Results at Facilities Committee	October 15, 2019
Request Board Approval to Award Construction Contract	October 28, 2019
Furniture and Equipment Out for Quotes	October 2019
Present Quote Results at Facilities Committee	November 11, 2019
Request Board Approval to Award Furniture Contracts	November 23, 2019
Construction Starts	December 2019
Project Complete	May 2020

Ms. Smith shared that Wayne will close during renovation. Branch staff will be deployed to other branches during this period. Judge Salinas requested that staff carefully evaluate building signage for the renovated building.

Briefing Report – West Perry Branch Project Update for May 2019

The West Perry Branch Project is part of the capital projects outlined in the Strategic Plan. Schmidt Associates with HBM leads the design team and we are working to have the Project ready to begin construction in the spring of 2020.

The rezoning application has been approved by the City-County Council on May 13, 2019.

The new plat has been filed, with a hearing scheduled for June 12, 2019.

A third Community Engagement Session will be held in July or August 2019 to present the schematic design for community review and comment. The date and venue will be determined in June 2019.

The total project budget is \$9,470,956 and will be funded by the Series 2018 Bond.

Project Schedule

Third Community Engagement Session	July or August 2019
Present Design to Facilities Committee	September 10, 2019
Project Out to Bid	January 2020
Present Bid Results at Facilities Committee	February 2020
Request Approval to Award Contract	February 2020
Construction Starts	April 2020
Project Completion	May 2021

The meeting with the architects on May 29, 2019 was to review the results of the “Puzzle Piece” exercise from May 9, 2019. The task for IndyPL was to organize the pieces considering relationships to other activities, the exterior wall, service points, and the main entrance. The input gathered was used as a starting point for the schematic design. The drawings were prepared by the architect and reflect the activities and functions anticipated for the new branch to scale relating to the program of spaces.

Discussion took place on the possibility of using recycled plastic bottles for the parking lot surface. Ms. Smith advised that we have not used this product in the past due to the freeze/thaw issues. Mr. Andrews suggested that Library staff view a location here in the city that has used this material on their project and then evaluate their findings.

Briefing Report – Glendale Branch Project Update for May 2019

The Glendale Branch Project is part of the capital projects outlined in the Strategic Plan. The preferred site is the existing John Strange Elementary School, and we continue to explore options associated with the site.

4. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

a. Briefing Report – Annual All Staff Diversity Report

Katherine goes through the Diversity Overview with the board and touches on highlights. The Board requests EEO Category descriptions to better understand the information reflected in Table 4. Katherine advises she will send the information out to the board members via email. Dr. Jett suggests that table categories be broken out further into more sub groups. Katherine explains that she is exploring reporting options in the new reporting module in ADP. Katherine explains that it has always been hard to balance pulling in new, diverse employees while still offering movement to our internal staff. Judge Salinas suggests being forward thinking as to filling staff for new branches.

5. Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne M. Sanders) – Staff Liaison: Ije Diké-Young

a. Briefing Report – 2020 Budget Overview. Ms. Dike-Young presented an overview of the Library's 2020 Budget and distributed a calendar of the budget process. She noted that at the July 9th Board Committee meeting, she will have a draft budget to review in detail. A public hearing on the budget will be conducted during the August 13th Board Committee meeting and the budget will be up for adoption at the August 26th Board Meeting. Once the Library Board has approved the 2020 budget, it will be presented to the City-County Council for review.

Ms. Dike-Young stated that she estimates the Library's revenue will increase by 3.4% in 2020. She also noted that she estimates a 13% decrease in fines and there was a discussion about the trend of libraries across the country going fine free. Ms. Dike-Young noted that the Library management is doing research on the impact of going fine-free but is not ready to bring a recommendation to the Board. Ms. Nytes also noted that there are some real equity issues connected with this and that fine revenues are trending down anyway. Ms. Nytes noted that one of the reasons that fines were trending down is due to the e-circulation going up and that there are no fines connected to e-resources due to the fact that it is automatically returned. Ms. Payne noted that there was an equity issue also because of those who have access to electronic resources and those who do not. Ms. Nytes noted that that the decision would be simpler if we are able to get more COIT funding to replace the fines revenue. Ms. Nytes responded to several questions and in response to Judge Salinas' concern on the incentive for patrons to return books, explained that even if fines are eliminated, there would still be fees for lost books when books are not returned. Ms.

Carlino noted that she would be curious to see the breakdown of fines by age group. Ms. Dike-Young then reviewed general characteristics of the Library's 2020 budget:

1. Personal Services – Salary and Fringe Benefits: Planned overall increase of approximately ~7%.
 - Salaries – Assumptions right now are that increases will be based on merit for 2020 using a 2% base merit pool in the amount of approximately \$370,000 plus an additional \$90,000 for the incremental merit pool for a total of approximately \$460,000. Included in the budget is \$800,000 for expected adjustments due to the compensation study.
 - Health Insurance – The Library has a self-funded insurance program. The Library will continue to offer staff two High Deductible Plans. We will assume a 7% increase to insurance costs in the 2019 budget. This includes the contributions to employee's Health Savings Accounts (HSA). The Library will continue to work with our consultant to keep the rates as low as possible for both staff and the Library.
 - Continue a budget for wellness programs to benefit staff – screenings, flu shots, enrichment classes and other wellness initiatives.
 - FICA – we will continue with the contribution rate set by the Federal Government – currently 7.65%
 - PERF – The Library pays both the employer contribution to PERF at 11.2% and the employee contribution of 3% which totals 14.2% of salaries for benefit eligible employees.
2. In this initial draft, Supplies is projected to be reduced by ~8.8%.
3. The Other services and charges category is currently projected to increase by 3.8%. This includes, costs for insurance, printing, legal, consulting, training, utilities, repairs and maintenance, security, cleaning and other. Largest increases are in the following line items:
 - Electricity \$127,000
 - Conferences and Training \$73,000
 - Computer Services \$93,000
 - Security \$416,000
 - Other Contractual Services \$88,000

Ms. Dike-Young noted that the security budget is anticipated to increase due to a request from the current vendor to increase the pay rate for their security staff. She also noted that the Library had a request from a branch for an off duty police officer. There was a robust discussion around having off-duty officers in the branches. Dr. Jett suggested that the Library have some discussion with all the branches located close to schools and discuss

best practices. We want to see what is happening or figure out if there are other ways we can address the any issues so that the Library doesn't end up putting off duty officers at some branches and not others and to ensure that there is not a racial component to where we have off-duty officers. She suggested that there should be steps before a decision is made to put an off duty officer in a branch. Ms. Payne asked about whether there was any improvement at Pike since having the off duty officer. Ms. Nytes responded that there was a significant reduction in the number of incident reports since having the officer at the branch. Ms. Nytes mentioned that she believes that the Library does compare notes between branches in order to trade best practices. Ms. Nytes stated that she does not like the notion of going to an off-duty officer but due to safety concerns and the need to serve patrons that are using the Library, feels it is necessary. Judge Salinas stated that as long as we have some documentation across the board about what is going on, he is okay with the decision. Dr. Jett mentioned that she agreed but mentioned that the Board has not seen that documentation and is asking to see the documentation. Ms. Nytes stated that this is an operational issue and that the Board does not necessarily need to see the documentation every time we take this step. Ms. Sanders agreed with Ms. Nytes and the Library attorney, Robert Scott explained that maintaining the buildings and setting policy was the duty of the Board but operational items were the duty of management and the CEO. Ms. Payne mentioned that some documentation was presented when an off-duty officer was brought in at Pike. Ms. Nytes agreed that management brought the issue to the Board the first time the Library had to make the decision to bring in an off-duty police officer.

Ms. Sanders moved the conversation back to the budget but added one final note to the security discussion, that the Library has to include the officers in discussions with branches on the issues because it is important that the officers understand the students and that the Library has to ensure that it does not have officers who just need extra money. Ms. Carlino mentioned that she appreciates the fact that the Library leaned on school resource officers because they build relationships.

Ms. Dike-Young returned to the overview of the 2020 budget and discussion that Collection Materials includes a proposed increase of 11.2% or \$636,750. This would be the first significant planned increase in this category since 2014. In 2017, there was a \$50,000 increase which was less than 1%.

6. Other Business

At this time, Jackie Nytes, Chief Executive Officer, mentioned the Drag Queen Story Hour that recently took place Central Library. In addition to some very position feedback about the program, the Library has also received some negative comments from a patron. Board members were notified that this patron has indicated he might attend the Regular Board Meeting on June 24, 2019.

Ms. Nytes then displayed a recent copy of the *Indianapolis Business Journal* which contained a story about IndyPL. She commented that it was a very nice article and encouraged everyone to read it.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, June 24, 2019, at Central Library, Riley Room, 40 East St. Clair Street, at 6:30 p.m.
- b. **Library Board Committees Meeting** – July 9, 2019, at the Library Services Center, 2450 North Meridian Street, Room 226, at 5:00 p.m.

8. Adjournment

Ms. Sanders declared the meeting adjourned at 6:50 p.m.





You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

June 25 at 10:15 a.m. - "Colonial Africa." Discover the legacy of European colonization in Africa and the ways it disrupted the course of African history with respect to its economy, politics, culture and society. Presenter is Professor Ch. Didier Gondola, a native of the Congo and a former chair of the IUPUI History Department. Held at the Lawrence Branch.

Continuing through August - "2019 Adult Summer Reading Program!" Celebrate stories that have been revived, reimagined and retold during this year's program, "Favorite Fiction: Rebooted." Choose from a list of 15 titles and participate in book discussions, writing workshops, altered-poetry programs and other special offerings. Visit the Library to receive a summer reading tote bag and raffle entry for a grand prize basket of goodies!

June 29 from 11 a.m. - 1:30 p.m. - "Herb Workshop." You're invited for a hands-on workshop about all things herbs. Advanced Purdue Extension Master Gardener Julia Iverson will show how to grow herbs, what maintenance they require, when to harvest them, and more. This is an IndyPL Seed Library program. Held at the Spades Park Branch.

July 7 at 2 p.m. - "Classical Concerts at Central." Experience the dynamic world of chamber music with members of the Indianapolis Symphony Orchestra. This program will be held in the beautiful Clowes Auditorium at Central Library.

July 8 at 6 p.m. - "The Eagle Has Landed: The Extraordinary Flight of Apollo 11." To commemorate the 50th anniversary of the Apollo 11 moon landing, staff from the Link Observatory Space Science Institute will tell the story of Apollo 11. Through digital imagery, animations, music and multimedia technology, attendees will learn about a time when humanity aimed high to produce one of the greatest achievements in human history. Held at the Southport Branch.

July 13 from 1:30 - 4:30 p.m. - "See Yourself in Tech: Overcoming Imposter Syndrome and Finding Your Place." Attend a panel discussion (1:30 - 3 p.m.) on how to find your place in tech and overcome challenges that can make you doubt your ability. Also, network with professionals and organizations committed to building a diverse and inclusive tech workforce (3 - 4 p.m.). Held at Central Library.

July 15 at 6 p.m. - "East Garden Summer Series: Healing Rhythms." Relax through creative self-expression by using rhythm, breath and patterns of language to rise to a healing state. Drums will be provided, or attendees can bring their own. The rain out location will be inside in the Riley Room. Held at Central Library.

July 20 from 11 a.m. - 3 p.m. - "The Madam Walker Story." Learn the story of Madam C.J. Walker (1867-1919), a philanthropist, entrepreneur and hair care industry pioneer as told from a different point of view. Learn about her early life and rich legacy she created for women, African Americans and Indianapolis. This one-character performance by Freetown Village will repeat every 30 minutes during the scheduled time. Held at the Pike Branch.

We hope to see you at these exciting events!